



MERAFONG CITY LOCAL MUNICIPALITY

03 HALITE, CARLETONVILLE, 2499 - TEL (018) 788 9755 FAX: (086) 499 7515

For Bid Document Enquiry: RJ Magongwa 018 788 9755 / 9752

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QUOTATION NOTICE: 21 AUGUST 2020

BID NO.	DESCRIPTION	COMPULSORY BRIEFING	DOC FEE	DOCUMENT AVAILABILITY	FUNCTIONALITY	SUB - CONTRACTING	CLOSING DATE	ENQUIRIES
CSS(ICT)	APPOINTMENT OF A SERVICE PROVIDER FOR THE SUPPLY AND INSTALLATION OF CASEWARE ACCOUNTING SOFTWARE WITH A 12 MONTH LICENSING AND MAINTENANCE AGREEMENT	NONE	R 150.00 Non-Refundable	21/08/2020	NONE	NO	03/09/2020 @ 10H00	MR. S. SEGONE 018-788 9595

Bidders are hereby invited to bid on the above mentioned Bids:

Bid documents will be available on weekdays from 07:30 until 15:30, at Merafong City Local Municipality from the Reception Desk at the Municipal Rates and Taxes offices, situated on the corner of Halite and Gold Street, Carletonville, 2500. Payments must be made by cash or crossed Cheque payable to the Merafong City Local Municipality. **Due to COVID 19 payments must be made electronically payable to the Merafong City Local Municipality on the following banking details:**

First National Bank

Account Number: 62796852624

Branch Code: 250641

Reference: Bid Number – Company Name

(Proof of payment to be e-mailed to kbothma@merafong.gov.za / bothma853@gmail.com, upon receipt the bid document will be sent electronically to the bidder)

Tenders will initially (if applicable) be evaluated and assessed on the basis of functionality. On meeting the minimum functionality criteria, as stated above, bidders will further be evaluated and assessed by using the 80/20 preference point system which awards points on the basis of 80 points for price and 20 points for B-BBEE Level of Contribution (Verification Certificate).

Bids are to be completed in accordance with the conditions and bid rules contained in the bid documents and must be placed in a sealed envelope and externally endorsed **WITH THE BID NUMBER, DESCRIPTION AND CLOSING DATE OF THE BID**, and must be deposited in Bid Box 1, situated at the Revenue Section, Cnr Halite and Gold Street, Carletonville and is open between 07h30 and 16h00. Bids will be opened immediately thereafter, in public.

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

- The Merafong City Local Municipality Supply Chain Management Policy will apply;
- The Merafong City Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid or to withdraw;
- Bids which are late, incomplete, unsigned, completed in pencil, submitted by facsimile or electronically, will not be accepted;
- Bids submitted are to hold good for a period of 30 working days;
- Bids must only be submitted on the documentation provided by the Merafong City Local Municipality; (original Bid documents)
- Bidders must be registered on the database; Application forms are obtainable from the Supply Chain Management Unit, 2 Kanaal Street, Oberholzer or from our official website – www.merafong.gov.za and the Treasury website- www.csd.gov.za
- **Valid Tax Clearance Certificated** of a company (or in the case of a Joint Venture, all the partners in the Joint Venture) must be submitted with the bid document;
- **Certified copy** of the latest Municipal Account on the address of the business and that of the directors, as per CK1 must be submitted with the bid document; **NB. Residential and Business accounts may not be in arrears for more than three months with Municipal rates and service charges;**
- **Certified copies** of Identity Documents (ID's) of all shareholders/owner(s)/partners of bidding companies must be submitted with the bid document;
- **Certified copies** of Company Registration documents (**CK 1**) must be submitted with the bid document;
- Service providers/contractors must submit **an original or certified copy** of their Affidavit B-BBEE Certificate with their tender submission. Failure to submit a BEE certificate will lead to forfeiture (loss) of the preference points. Bidder/s will not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the BBBEE status level of contribution or is a non-compliant contributor. **Such a bidder will score 0 out of a maximum of 20 points for BBBEE**
- **BIDDERS MUST BE REGISTERED WITH THE CENTRAL SUPPLIER DATABASE (CSD).**
- **Failure to comply with these conditions will result in immediate disqualification of your bid.**

C.W.A. NIEUWOUDT
Acting Municipal Manager

Merafong City Local Municipality