

VACANCY: CHIEF FINANCIAL OFFICER



The Merafong City Local Municipality hereby invites applications from suitably qualified candidates for the position of Chief Financial Officer.

A detailed application that includes an application form (available from www.merafong.gov.za under “vacancies” as “application form for employment”), a comprehensive Curriculum Vitae (CV), certified copies of qualifications, driver’s licence and Identity Document in a sealed envelope must be hand delivered to the Human Resource Department, Room G29, Municipal Building, Halite Street, Carletonville during office hours only. Applications can also be posted to PO Box 3, Carletonville, 2499. Faxed, e-mailed or applications not made on the applicable application form will not be considered. Late applications will be not considered.

CLOSING DATE FOR APPLICATIONS: 30 APRIL 2020

Note: Candidates who are not in possession of the CPMD/MFMP in line with Notice 29967 of 15 June 2007 on Municipal Regulations on Minimum Competency Levels will be given an opportunity to obtain such competency within 18 months; if appointed. Please note that recommended candidates will undergo security vetting including, inter alia, competency assessments, the verification of Curricula Vitae, qualifications and criminal records. The successful candidate will be required to sign an employment contract, annual performance agreement as well as to disclose their financial interests. The position of Chief Financial Officer is a permanent position. All positions are stationed at the Municipal Building, Carletonville.

Enquiries to be directed to the Manager Human Resources at 018 788 9625 during office hours.

Merafong City Local Municipality is an equal opportunity employer and subscribes to employment principles which are non-racial, non-discriminatory, non-sexist and based on merit. Correspondence will be limited to short-listed candidates only. Should you not have heard from us within three months of the closing date of this advert, please consider your application as having been unsuccessful. Failure to comply with the above instructions will lead to disqualification of applicants. The municipality reserves the right not to make an appointment.

SL MDLETSHE
Acting Municipal Manager

DATE

**POSITION: CHIEF FINANCIAL OFFICER
TOTAL REMUNERATION PACKAGE Minimum R1 055 080 –
Midpoint R1 241 269 – Maximum R1 427 459**

**In line with Government Notice No 351 of 2020 in Government Gazette 43122
dated 20 March 2020 on TRP packages payable to Municipal Managers and
Managers directly accountable to Municipal Manager.**

**This position is a permanent appointment
Ref No**

Key Requirements:

*At least a Post Graduate Degree or qualification in the fields of Accounting, Finance or Economics registered on the National Qualifications Framework at NQF Level 8 with a minimum of 120 credits or Chartered Accountant, in terms of GG29967 of 15 June 2007 as amended) from a recognized tertiary instruction. *Minimum of 7 years at senior and middle management levels in financial environment, of which at least 2 years must be at senior management level. *Proven track record of managing financial management services. *Good understanding of performance management system applicable to Local Government. *Extensive and practical knowledge of the Local Government environment. *Certificate in Municipal Finance Management or Certificate Program in Municipal Development (CPMD) in line with Minimum Competency Regulations of 15 June 2007 as published in Government Gazette 29967 of 15 June 2007 as amended. *Understanding of Municipal Legislative Framework including, Municipal Systems Act, MFMA, Municipal Structures Act, and other related legislation. Valid drivers licence.

Key Performance Areas:

*Provide strategic leadership for all functional areas in the Financial Department. *Ensure municipality complies with all legislation pertaining to financial management. *Advice the Accounting Officer on the exercise of powers and duties assigned to him/her in terms of the MFMA. *Perform duties such as budgeting, accounting, analysis, financial reporting, cash and debt management, and any other duties as may be delegated by the Accounting Officer in terms of the MFMA. *Develop and implement programmes and strategies to ensure effective and sustainable financial performance and municipal financial viability. *Monitor financial risks and implement an anti-fraud and anti-corruption strategy in support of the Risk Management Unit programmes. *Oversee the review and development of financial management related policies. *Give input towards preparation of the IDP and SDBIP. *Compile relevant reports as required by finance management legislation. *Responsible for ensuring compliance with corporate governance principles within the Financial Services Department.

Knowledge and Attributes:

*Strategic leadership and management. *Strategic financial management. *Good governance and ethics and values. *A high level of written and verbal communication skills. *A high level of emotional intelligence. *Proven ability to communicate and negotiate in all sphere and levels of government. *Ability to meet deadlines. *Attention to detail. *Ability to work under pressure. *Proven ability to provide strategic and innovative leadership. *Strategic thinking and analysis.
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