



MERA FONG CITY LOCAL MUNICIPALITY

PUBLIC NOTICE

ANNUAL REVIEW OF THE INTEGRATED DEVELOPMENT PLAN AND THE BUDGETING PROCESS (2023-2024)

Merafong City Local Municipality in terms of Section 34, Chapter 5 of the Local Government Municipal Systems Act 2000 (Act 32 of 2000) read together with Section 21 of Municipal Finance Management Act (Act 56 of 2003) is presently undertaking to review its prescribed Integrated Development Plan and prepare the Annual Budget in accordance with the following time-table:

TABLE 1: IDP PROCESS PLAN TIME-FRAMES:

ACTIVITY DESCRIPTION	TERMS OF REFERENCE	DATES
Multi Sectoral Steering Committee Meetings	<ul style="list-style-type: none"> Oversee the effective management of the IDP Process, assess and prioritise. 	November 2022 – March 2023
Ward Councillor/Committee Notices (Public Notices)	<ul style="list-style-type: none"> Informs the public about the IDP Review Process. 	September 2022
Ward Councillor/Committee IDP Public Participation Process:	<ul style="list-style-type: none"> Provide community & stakeholder priorities into the IDP. 	November 2022 – December 2022
Draft IDP Document	<ul style="list-style-type: none"> Tabling of the Draft IDP Document to Council. 	March 2023
Public Comments (21 days)	<ul style="list-style-type: none"> Provides 21 days public commenting process and make submissions. 	April 2023 – May 2023
Council Workshop	<ul style="list-style-type: none"> Provides in-depth discussion of the draft document before presented to IDP Forum. 	May 2023
IDP/Budget Roadshow	<ul style="list-style-type: none"> Provide opportunity to respond to or incorporate issues raised in the IDP. 	May 2023
IDP Representative Forum	<ul style="list-style-type: none"> Considers and recommends the approval of the IDP to Council. Monitors implementation of the IDP. 	May 2023
Council IDP Adoption	<ul style="list-style-type: none"> Responsible for adopting the IDP and Budget Documents. 	May 2023
Submission of the approved IDP to MEC: Cogta and other relevant stakeholders.	<ul style="list-style-type: none"> Documents submitted as per legislative requirements (MSA & MFMA) 	June 2023

THE FOLLOWING TABLE INDICATES THE BUDGET ACTIVITIES AND TIME-FRAMES:

TABLE 2: PROPOSED BUDGET TIME-FRAMES ALIGNED TO THE BUDGET PREPARATION PROCESS CIRCULAR/GUIDELINES FOR 2022/2023 TO 2023/2024 FINANCIAL YEARS:

ACTIVITIES	RESPONSIBLE	DATES
Approval of the budget process	Budget & Treasury /CFO	August 2022
Submission of budget policy and budget guidelines to Municipal Manager	Budget & Treasury /CFO	February 2023
Submission of budget policy and budget guidelines to Mayoral Committee		
Submission of revised current operational budget and proposed tariff increases to Municipal Manager		
Submission of revised current operational budget and proposed tariff increases to Mayoral Committee		
Compile and submit budget guidelines and budget format to Municipal Manager		
Detail budget inputs by departments		
First draft budget		
Presentation to Mayoral Committee	Budget & Treasury /CFO	March 2023
Table 2023/24 Budget to council	Budget & Treasury /CFO	Last week of April to first week of May 2023
Loading of draft Budget Report onto website and make available at public libraries		
Consultation with community and budget steering committee		
Adjustments after community consultation and preparation of second draft budget	Budget & Treasury /CFO	May 2023
Submission of second draft budget to Mayoral Committee		
Compile final budget report		
Submission of final budget by Executive Mayor		
Approval by Council at end of May 2023		
Publication of budget	Budget & Treasury /CFO	After approval of the budget
Submission to National Treasury	Budget & Treasury /CFO	First week of June 2023

This process should inform the Municipality regarding the priority needs of the community and stakeholders in order to compile a budget for the 2023/2024 Financial Year in accordance with the medium term financial framework.

Ward Councillors will consult on a structured basis with their ward committees regarding the prioritised projects and programmes identified during the compilation process.

Stakeholders are encouraged to give any input in relation to the IDP and must feel free to submit such input directly to the IDP Office at:

Tel: (018) 788 9006/9611/9588

Fax: (018) 788 9606

e-mail: bmoloi@merafong.gov.za; esegakweng@merafong.gov.za; jkhoni@merafong.gov.za.

The organisational arrangements, roles and responsibilities of the different stakeholders are regulated by the Process Plan as duly adopted by Council as a policy framework on which all annual reviews are based.



**S.L. MDLETSHE
ACTING MUNICIPAL MANAGER**

Municipal Offices
Halite Street
P.O. Box 3
CARLETONVILLE
2500

09 September 2022

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