



FOR OFFICE USE ONLY

VENDOR NO

MERAFONG CITY LOCAL MUNICIPALITY

VENDOR APPLICATION FORM

Application forms must be completed and returned to the following address:

Please deposit at:

3 Kanaal Street
Oberholzher North
Carletonville
2500

Or mail to:

Merafong City Local Municipality
Attention: SCM Department
PO Box 3
Carletonville
2500

THE FOLLOWING DOCUMENTS WHICH ARE APPLICABLE TO YOUR BUSINESS, MUST ACOMPANY THIS APPLICATION :

KINDLY KEEP COPIES OF ALL SUBMITTED FORMS AND ALL DOCUMENTS FOR YOUR RECORDS AS NO COPIES WILL BE MADE BY MERA FONG LOCAL MUNICIPALITY

DOCUMENTS REQUIRED	BUSINESS TYPE						WHERE TO FIND DOCUMENTS
	Sole Proprietor	Close Corporations & Private companies	Partnerships	Public Company	Business Trust	Non-profit organization (NPO)	
Certified copies of company registration	N/A	CK1/CK2	Partnership agreement	CM3	Trust agreement	Section 21	Registrar of Close Corporations & Companies
Certified copies of Proof of ownership	N/A	CK1/ CK2	Partnership agreement	Share-holding CM3	Trustees details: Letter of	Auditor's letter - no shareholding	Registrar of Close Corporations & Companies
Proof of banking	Bank statement	Bank statement	Bank statement	Bank statement	Bank statement	Bank statement	Branch of bank where account is held
Income tax	For the owner of the business	For the company/ cc	For the partnership	For the company	For the trust	For the NPO	Receiver of Revenue (SARS)
Original Tax Clearance	For the owner of the business	For the company/cc	For the partnership	For the company	For the trust	For the NPO	Receiver of Revenue (SARS)
BEE Certificate	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Compulsory	Accredited agencies by Dept of Trade & Industries and SANAS
PAYE	If staff are employed	If staff are employed	If staff are employed	If staff are employed	If staff are employed	If staff are employed	Receiver of Revenue (SARS)
VAT Registration (above R1 200 000 annual t/over)	If registered for vat	If registered for vat	If registered for vat	If registered for vat	If registered for vat	If registered for vat	Receiver of Revenue (SARS)
UIF Certificate	If staff are employed	If staff are employed	If staff are employed	If staff are employed	If staff are employed	If staff are employed	Department of labour
Workman's Compensation	If staff are employed	If staff are employed	If staff are employed	If staff are employed	If staff are employed	If staff are employed	Department of labour
Security Officer's Board	If applicable – security industry	If applicable – security industry	If applicable – security industry	If applicable – security industry	If applicable – security industry	If applicable – security industry	Security Service Industry Regulatory Authority
Construction Industry Development Board	If applicable – construction industry	If applicable – construction industry	If applicable – construction industry	If applicable – construction industry	If applicable – construction industry	If applicable – construction industry	Construction Industry Development Board
Certified proof of disability	If owner is disabled	If owner is disabled	If owner is disabled	If owner is disabled	If owner is disabled	If owner is disabled	
Clear certified copy of ID	Owners Identity document	Owners Identity document	Owners Identity document	Owners Identity document	Owners Identity document	Owners Identity document	

FOR EASE OF REFERENCE, THE MOST IMPORTANT DOCUMENTS CAN BE OBTAINED AT THE FOLLOWING ADDRESSES:

<p align="center"><u>REGISTRAR OF CLOSE CORPORATIONS & COMPANIES</u></p> <p>Zanza Building, 116 Proes Street, Pretoria: Tel: 086 184 3384</p>
<p align="center"><u>SARS</u></p> <p>P.O. Box 436 Pretoria, 0001 Tel: (080) 000 7277</p>
<p align="center"><u>SECURITY SERVICE INDUSTRY REGULATORY AUTHORITY</u></p> <p>481 Belvedere Street, Arcadia Tel: (012) 337-5500</p>

<p align="center"><u>DEPARTMENT OF LABOUR</u></p> <p>Reinaldo Building c/o McLean and Kooperasie Street, Brits Tel: (012) 252 3068</p>
<p align="center"><u>DEPARTMENT OF LABOUR (WORKMANS COMPENSATION)</u></p> <p>Compensation House, Cnr Hamilton Street and Soutpansberg Rd Pretoria Tel: (0860) 105350</p>
<p align="center"><u>CONSTRUCTION INDUSTRY DEVELOPMENT BOARD</u></p> <p>Cnr. Station & 51 Juta Str., 3rd Floor, Room 305, DPW</p>



VENDOR NAME:

Please complete the form in full, in print, using black ink to ensure that all information is legible. Forms that are not readable or incomplete will be rejected.

PLEASE TAKE NOTE OF THE FOLLOWING:

- *Amendments:* Please notify MERAFOG immediately of any changes to the verified information submitted.
- MERAFOG Reserves the right to perform an audit to confirm or verify any of the answers supplied in the applications form.

All quotations submitted must reflect the following information:

- On letterhead
- Date
- Business street/physical address
- Business telephone and fax number
- Email address
- Quotation reference number
- Vat Registration Number (if applicable)
- Tax reference number
- Date on which service is to be delivered

All original tax invoices submitted for payment must reflect the following information:

- On letterhead
- Date
- Business street/physical address
- Business Telephone and fax number
- Email address
- MERAFOG Local Municipality's order number
- Company Vat Registration Number (if applicable)
- MERAFOG Local Municipality's VAT registration number: 4920193655
- Company registration number
- Date on which service was delivered

Supply Chain Application - 1



Business Information

Supplier name.....	<input type="text"/>	Co. Registration no.....	<input type="text"/>
Postal address.....	<input type="text"/>		
Physical address.....	<input type="text"/>		
Town postal code....	<input type="text"/>		
Telephone no.....	<input type="text"/>	Fax no.....	<input type="text"/>
E-mail address.....	<input type="text"/>	Cellphone.....	<input type="text"/>

Contact details

Contact person	<input type="text"/>	Telephone no.....	<input type="text"/>
E-mail address.....	<input type="text"/>	Cellphone no.....	<input type="text"/>
Capacity.....	<input type="text"/>	Fax number.....	<input type="text"/>

Tax information

Company tax no.....	<input type="text"/>	Vat no.....	<input type="text"/>
Tax clearance valid from.	<input type="text"/>	to	<input type="text"/>
Is an original, non expired tax clearance certificate attached.....			<input type="checkbox"/> (Yes/No)

Statutory body for your industry

Controlling body.....	<input type="text"/>	Membership no.....	<input type="text"/>
Membership from.....	<input type="text"/>	to	<input type="text"/>
Grading.....		<input type="text"/>	
Is copy of the proof of registration to the statutory body for your industry attached.....			<input type="checkbox"/> (Yes/No)

Municipal services

Municipality name where your current municipal account is held	<input type="text"/>	Municipal acc no.....	<input type="text"/>
Account month.....	<input type="text"/>		
Are copies of service accounts not older than 2 months attached or a lease agreement or a rental agreement			<input type="checkbox"/> (Yes/No)
Provide the names of other municipalities to whom similar services have been provided	<input type="text"/>		
Provide details if in the last 5 years a municipality terminated a contract before it's expiry date	<input type="text"/>		

HOW WOULD YOU LIKE TO RECEIVE YOUR CORRESPONDENCE FROM US? INVITATIONS FOR QUOTES BETWEEN R 500 AND R 30 000 ONLY.

FAX

WEB

E-MAIL

KINDLY NOTE THAT BID DOCUMENTS ARE ONLY AVAILABLE BY WEB PAGE AND HARD COPY.

Supply Chain Application - 2



Additional contact persons

Name	Capacity	Telephone	Cellphone	E-mail
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Business activities

Registration type..... (CC, Partnership, Sole proprietor, Public/Private Co, NPO etc)

Is a copy of your registration documents attached (Certificate of incorporation/CK1/etc.). (Yes/No)

CORE BUSINESS OPERATION

Prime contractor Sub-contractor Labour-only contractor
 Supplier Manufacturer Labour agency
 Professional service Construction (CIDB) Training service

Other (Details):

CIDB Number	Expiry date	Grading	Applic. for reg. date	Registration date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Previous experience

Do you have any previous contract work or tendering experience..... (Yes/No)

If 'Yes', please list the last contracts awarded to you or relevant previous experience

Business name	Contact person	Contact no	Description	Value	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

The year that the company started practicing the current core business.....

Supply Chain Application - 3



Infrastructure, Plant & Equipment

Please give a summary of your facilities, plant and equipment available to execute contracts

Physical facilities

Description	Address	Owned or leased	Area (sqr mtr)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Plant and Equipment

Description	Owned or leased	No of units
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

Staffing profile

Provide information on key staff in your organisation:

Name	Designation	Qualification	Years	HDI
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Annual financial information

Information for the financial year ending on (ccyymm - year/month)	<input type="text"/>
Turnover last financial year.....	R <input type="text"/>
Total gross asset value (fixed properties excluded).....	R <input type="text"/>
Full time employees <input type="text"/>	Part time employees <input type="text"/>

B-BBEE details

Is your annual Total Revenue less that R 5 million?..... EME

If yes, you are classified as an Exempted Micro Enterprise (also includes Start-Up enterprises)
Attach auditor's certificate or similar certificate issued by accounting officer or verification agency

Is you annual Total Revenue between R 5 million and R 35 million?..... QSE *

If yes, you are classified as a Qualifying Small Enterprise

Is your annual Total Revenue in excess of R 35 million?..... LE *

If yes, you are classified as a Large Enterprise.

* QSE and LE did you attached your BEE certificate?

* What is your BEE status (Level 1 - 9)?

If you do not have a BEE certificate, provide reason: _____

Please note that BEE certificates and detailed scorecards should **ONLY** be obtained from rating agencies accredited by Department of Trade and Industry (DTI) and SANAS.



DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state*.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudging authority and/or take an oath declaring his/her interest.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

- 3.1 Full Name:
- 3.2 Identity Number:
- 3.3 Company Registration Number:
- 3.4 Tax Reference Number:
- 3.5 VAT Registration Number:

3.6 Are you presently in the service of the state* **YES/NO**

- 3.6.1 If so, furnish particulars.
-
-

3.7 Have you been in the service of the state for the past twelve months? **YES/NO**

- 3.7.1 If so, furnish particulars.
-
-

<p>3.8 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?</p> <p>* MSCM Regulations: "in the service of the state" means to be –</p> <p>(a) a member of –</p> <p style="padding-left: 40px;">(i) any municipal council;</p> <p style="padding-left: 40px;">(ii) any provincial legislature; or</p> <p style="padding-left: 40px;">(iii) the national Assembly or the national Council of provinces;</p> <p>(b) a member of the board of directors of any municipal entity;</p> <p>(c) an official of any municipality or municipal entity;</p> <p>(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);</p> <p>(e) a member of the accounting authority of any national or provincial public entity; or</p> <p>(f) an employee of Parliament or a provincial legislature.</p>	<p>YES/NO</p>
<p>3.8.1 If so, furnish particulars.</p> <p>-----</p> <p>-----</p>	
<p>3.9 Are you, aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?</p> <p>3.9.1 If so, furnish particulars</p> <p>-----</p> <p>-----</p>	<p>YES/NO</p>

3.10 Are any of the company's directors, managers, principle shareholders or stakeholders in service of the state? **YES/NO**

3.10.1 If so, furnish particulars.

3.11 Are any spouse, child or parent of the company's directors, managers, principle shareholders or stakeholders in service of the state? **YES/NO**

3.11.1 If so, furnish particulars.

CERTIFICATION

I, THE UNDERSIGNED (NAME) -----

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT. I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

Date

Position

Name of Bidder

Supply Chain Application - 6



List of share- / stake holders

Name	Id number (ATTACH CERTIFIED COPY)	Position	Date appointed in position	Date RSA Citizen	No Francise before '94	Women	Disabled	Owners hip %
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipality name where your current municipal account is held					Municipal acc no			
Account month								
Are copies of service accounts not older than 3 months or a lease agreement or a rental agreement attached?			(Yes/No)		<input type="checkbox"/>			
If you are a disabled person, are affidavits to this effect attached?			(Yes/No)		<input type="checkbox"/>			
Provide the names of other municipalities to whom similar services have been provided			<input type="text"/>					
Provide details if in the last 5 years a municipality terminated a contract before it's expiry date			<input type="text"/>					

Name	Id number (ATTACH CERTIFIED COPY)	Position	Date appointed in position	Date RSA Citizen	No Francise before '94	Women	Disabled	Owners hip %
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Municipality name where your current municipal account is held					Municipal acc no			
Account month								
Are copies of service accounts not older than 3 months or a lease agreement or a rental agreement attached?			(Yes/No)		<input type="checkbox"/>			
If you are a disabled person, are affidavits to this effect attached?			(Yes/No)		<input type="checkbox"/>			
Provide the names of other municipalities to whom similar services have been provided			<input type="text"/>					
Provide details if in the last 5 years a municipality terminated a contract before it's expiry date			<input type="text"/>					

Name	Id number (ATTACH CERTIFIED COPY)	Position	Date appointed in position	Date RSA Citizen	No Francise before '94	Women	Disabled	Owners hip %
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Municipality name where your current municipal account is held Municipal acc no

Account month

Are copies of service accounts not older than 3 months or a lease agreement or a rental agreement attached? (Yes/No)

If you are a disabled person, are affidavids to this effect attached? (Yes/No)

Provide the names of other municipalities to whom similar services have been provided

Provide details if in the last 5 years a municipality terminated a contract before it's expiry date

Name	Id number (ATTACH CERTIFIED COPY)	Position	Date appointed in position	Date RSA Citizen	No Francise before '94	Women	Disabled	Owners hip %
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Municipality name where your current municipal account is held Municipal acc no

Account month

Are copies of service accounts not older than 3 months or a lease agreement or a rental agreement attached? (Yes/No)

If you are a disabled person, are affidavids to this effect attached? (Yes/No)

Provide the names of other municipalities to whom similar services have been provided

Provide details if in the last 5 years a municipality terminated a contract before it's expiry date

Supply Chain Application - 7



Mark with an 'X' the commodities / services you can provide

Group: CONSTRUCTION EQUIPMENT AND SUPPLIES

- AIR CONDITIONING AND TEMPERATURE CONTROL EQUIPMENT
- BUILDING EQUIPMENT AND ACCESSORIES (CEMENT MIXERS,
- BUILDING MATERIALS (BRICKS, CEMENT, SAND, PAINTING
- CEILING BOARDS, SKIRTINGS, ETC
- PLANT HIRE
- DOORS AND WINDOWS
- ELECTRICAL SYSTEMS, LIGHTING, COMPONENTS ACCESSORI
- FLOORING MATERIALS (CARPETS, TILES, ETC)
- PLUMBING WARE AND MATERIALS
- ROOFING MATERIALS
- SANITATION WARE AND EQUIPMENT

Group: CONSTRUCTION SERVICES

- BURGLAR PROOFING AND SYSTEMS
- CONCRETE MANUFACTURE AND WORKS
- CONSTRUCTION-RELATED TRANSPORT
- DEMOLITION SERVICES
- EARTHWORKS, DRILLING AND LANDSCAPING
- ELECTRICAL INSTALLATION
- FENCING
- GENERAL BUILDING WORK
- GLAZING
- MECHANICAL CONTRACTS
- METALWORK
- PAINTING
- PAVING
- PLUMBING
- PRE-CAST CONCRETE MANUFACTURE
- PUMP INSTALLATION
- ROAD WORKS
- SEWERAGE SYSTEMS AND CONSTRUCTION
- WATER WORKS AND PIPELINES

Group: GENERAL SERVICES

- ACCOMMODATION AND LODGING
- ADVERTISING, COMMUNICATION, DESIGN, EDITORIAL, PUF
- AUCTIONEERING SERVICES
- BOOKKEEPING AND ACCOUNTING SERVICES
- CATERING AND REFRESHMENTS
- CLEANING SERVICES
- CONFERENCING FACILITIES AND FACILITATION
- CONTRACT ADMINISTRATION
- COURIER SERVICES
- EDUCATION AND TRAINING
- ENVIRONMENTAL IMPACT STUDIES
- EVENT MANAGEMENT
- GENERAL MAINTENANCE SERVICES
- HEALTH CARE
- HORTICULTURE
- INFRASTRUCTURAL MAINTENANCE
- INSPECTION SERVICES
- INSURANCE
- IT, BROADCASTING AND TELECOMMUNICATION SERVICES
- INTERIOR DECORATING, REFURBISHMENT AND UPHOLSTI
- LABORATORY SERVICES
- LAND VALUATION SERVICES
- LAUNDRY AND DRY-CLEANING SERVICES
- LOCKSMITH SERVICES
- MAILING SERVICES
- MANAGEMENT SERVICES
- MISCELLANEOUS EQUIPMENT AND GOODS HIRING
- PERSONNEL SERVICES
- PEST CONTROL
- REMOVAL SERVICES
- PHOTOGRAPHIC AND GRAPHIC DESIGN SERVICES

Group: ELECTRICAL AND MECHANICAL EQUIPMENT, SERVICES AND SUPPLIES

- BEARING SUPPLIES
- BOLTS, NUTS AND FASTENERS
- ELECTRIC CABLES
- ELECTRICAL COMPONENT SUPPLIES
- ELECTRICAL EQUIPMENT REPAIRS
- HARDWARE SUPPLIES
- LIFTING EQUIPMENT
- MECHANICAL SEALS AND PACKING
- PIPE AND IRRIGATION SUPPLIES
- POWER GENERATION AND DISTRIBUTION MACHINERY AND AC
- PUMPS AND PUMPS SPARES
- SMALL TOOLS
- TRANSFORMER SERVICES
- VALVES, COUPLINGS
- WATER METERS, PIPES, FITTINGS, PVC, POLYETHYLENE,

PICTURE FRAMING

- PRINTING
- REAL ESTATE SERVICES
- RESEARCH SERVICES
- SECURITY AND SAFETY SERVICES
- SITE CLEANING
- STORAGE
- TRANSLATION AND INTERPRETING SERVICES
- TRANSPORT SERVICES, GENERAL
- TRAVEL SERVICES
- VEHICLE HIRE
- VENDING SERVICES

Group: OFFICE AND FACILITIES EQUIPMENT AND SUPPLIES

- BOOKS, PERIODICALS, NEWSPAPERS
- COMPUTER EQUIPMENT, NETWORKS AND SOFTWARE
- CONSUMABLES
- CORPORATE GIFTS
- DOMESTIC, INDUSTRIAL AND CLEANING EQUIPMENT AND SU
- ELECTRONIC EQUIPMENT, INCLUDING AUDIO-VISUAL EQUIP
- FIRE PROTECTION EQUIPMENT
- FLOWERS AND PLANTS
- HOUSEHOLD FURNITURE, APPLIANCES AND GOODS
- OFFICE FURNITURE AND EQUIPMENT
- OFFICE SUPPLIES AND STATIONERY
- PRINTING, COPYING AND PHOTOGRAPHIC EQUIPMENT AND S

Group: VEHICLE SUPPLY AND TRANSPORTATION SERVICES

- ALARM AND TRACKING SYSTEMS
- BATTERIES
- ENGINE OVERHAULS
- FUEL, OILS AND LUBRICATIONS
- HYDRAULICS
- PANEL BEATING
- RADIATOR REPAIRS
- SPARES AND PARTS
- TOWING SERVICES
- TRANSMISSIONS
- TYRES AND TUBES
- UPHOLSTERY
- VEHICLE FLEET MANAGEMENT
- VEHICLE SUPPLY
- WINDSCREENS

Group: MISCELLANEOUS GOODS AND SUPPLIES

- ENVIRONMENTAL CLEANSING EQUIPMENT, GOODS AND SUPPL
- FIRE PROTECTION EQUIPMENT, GOODS AND SUPPLIES
- GARDEN TOOLS
- LABORATORY EQUIPMENT AND SUPPLIES
- MATERIAL AND WAREHOUSING MACHINERY, EQUIPMENT AND
- MEASURING, TESTING AND OBSERVATION EQUIPMENT
- PROTECTIVE CLOTHING AND UNIFORMS
- SECURITY EQUIPMENT, GOODS AND SERVICES
- SIGNS, NAMES AND NUMBER PLATES
- SPORTS AND RECREATIONAL EQUIPMENT AND GOODS

Group: PROFESSIONAL SERVICES

- ACCOUNTING, AUDITING AND MANAGEMENT SERVICES
- ARCHITECTURAL SERVICES
- CONSULTING ENGINEERING-ELECTRICAL
- CONSULTING ENGINEERING-ENVIRONMENTAL
- CONSULTING ENGINEERING-OTHER
- CONSULTING ENGINEERING-MECHANICAL
- CONSULTING ENGINEERING-PROJECT MANAGEMENT
- CONSULTING ENGINEERING-ROADS AND STORM WATER
- CONSULTING ENGINEERING-SEWERAGE SYSTEMS
- CONSULTING ENGINEERING-STRUCTURES, BUILDINGS, BRID
- CONSULTING ENGINEERING-WATER SYSTEMS
- CONSULTING ENGINEERING-GEO-TECHNICAL
- CONSULTING ENGINEERING-SOLID WASTE
- ENGINEERING SERVICES
- FINANCIAL SERVICES
- LAND SURVEYING
- LEGAL SERVICES-CONTRACTS
- LEGAL SERVICES-CONVEYANCING
- LEGAL SERVICES-LITIGATION
- LEGAL SERVICES -OTHER
- MEDICAL SERVICES
- PROJECT MANAGEMENT
- QUANTITY SURVEYING
- TOWN AND REGIONAL PLANNING

Motivation if more than 5 services are selected

Any other services / goods not indicated above

Supply Chain Application - 9



KINDLY ATTACH ALL YOUR APPLICABLE DOCUMENTS TO THIS PAGE AND TICK THE DOCUMENTS YOU HAVE ATTACHED

Certified copy of company registration	Compulsory	
Original Tax clearance certificate	Compulsory	
Original VAT registration certificate		
Security Officer's Board certificate		
Construction Industry Development Board certificate		
Health certificate (Catering services)	Compulsory	
PSIRA applicable to security related services	Compulsory	
Wiremans license applicable to electrical services	Compulsory	
Proof of SETA and/or SAQA accreditation applicable to training related services	Compulsory	
Public transport certificate (Transport services)	Compulsory	
Public drivers permit (Transport services)	Compulsory	
Road worthy certificate of all vehicles to be used (Transport services)	Compulsory	
Vehicle registration of all vehicles to be used (Transport services)	Compulsory	
Public liability certificate (Transport services)	Compulsory	
Proof of registration of other statutory bodies	Compulsory	
Clear certified copy of ID documents of shareholders / stakeholders / owner	Compulsory	
Certified proof of disability		
BEE rating performance by an accredited rating agency	Compulsory	
Latest personal municipal account or copy of lease/rental agreement of the owner/directors/shareholders	Compulsory	
Latest municipal account or copy of lease/rental agreement of the business (relating to the business premises)	Compulsory	
A letter with the business's letterhead stating the physical, postal address, telephone and fax number and E-mail address	Compulsory	

OTHER DOCUMENTS ATTACHED

MCLM reserves the right to validate all information supplied and misrepresentation of facts may lead to disqualification and potentially being restricted to do business with all spheres of government.

FOR OFFICE USE

Application checked and certified correct

 DATE NAME SIGNATURE

Data captured by

 DATE NAME SIGNATURE

Approved for accreditation:
Manager SCM

 DATE NAME SIGNATURE