

Final Service Delivery and Budget Implementation Plan (SDBIP) 2023 – 2024



A handwritten signature in black ink, appearing to read 'Nozuko Best', is written over a dotted line.

CLLR NOZUKO BEST

EXECUTIVE MAYOR

DATE: 27/06/2023

TABLE OF CONTENTS

ITEM	TABLE OF CONTENTS	PAGES
1.	EXECUTIVE MAYOR`S FOREWORD	3
2.	EXECUTIVE SUMMARY	4
3.	MFMA LEGISLATIVE REQUIREMENTS	4
3.1.	Government Objectives	4
4.	FINANCIAL PLAN	5
4.1	Introduction	5
4.2.	Financial Projections	5
4.3	Budgeted Monthly Revenue and Expenditure (Table SA25)	6-7
4.4	Budgeted Monthly Revenue and Expenditure by vote (Table SA26)	8
4.5	Budgeted Monthly Revenue and Expenditure – Functional classification (Table SA27)	9-10
4.6	Budgeted Monthly Capital Expenditure by vote (Table SA28)	11
4.7	Budgeted Monthly Capital Expenditure – Functional classification (Table SA29)	12-13
4.8	Budgeted Monthly Cash flow (Table SA30)	14-15
PREDETERMINED OBJECTIVES		
6.	Outcome 1: Basic Service delivery improvement	16-32
7.	Outcome 2: Accountable municipal administrative	33-34
8.	Outcome 3: Skilled, capacitated, competent and motivated workforce	35-37
9.	Outcome 4: Ethic administrative and good governance	38-39
10.	Outcome 5: Safe communities	40-41
11.	Outcome 6: Educated communities	42-43
12.	Outcome 7: Healthy communities	44
13.	Outcome 8: Sustainable environment	45
14.	Outcome 9: Build spatially integrated communities	46-48
15.	Outcome 10: Socially cohesive communities	49-50
16.	Outcome 11: Reduce unemployment	51
17.	Outcome 12: Economic development	52
18.	Outcome 13: Robust financial administration	53-56
19.	Outcome 14: Institutional planning and transformation	57-59

1. EXECUTIVE MAYOR`S FOREWORD

The 2023/2024 Financial Year Service Delivery and Budget Implementation Plan reaffirms our vision towards the repositioning of the region towards the advancement of radical, social and economic transformation which is guided by One Region, One Plan, One Action and One System. This is a unifying approach to guide Regional Planning, Service Delivery, Monitoring and Performance Evaluation.

The SDBIP serves as a contract between the Administration, the Council and the community, expressing the objectives set by the Council as measureable outcomes that can be implemented by the Administration over the next twelve months. The SDBIP facilitates the process of holding management accountable for their performance. It provides the basis for measuring performance in the delivery of services to the residents and citizens of Merafong.

The MFMA requires the following to be included in the SDBIP of a municipality:

1. Monthly projections of each source of revenue to be collected.
2. Monthly projections of each vote's expenditure (operating and capital) and revenue.
3. Quarterly projections of each vote's service delivery targets and performance indicators.
4. Information on expenditure and service delivery in each ward.
5. Detailed capital works plans allocated by the wards over three years.

The implementation of the SDBIP is anchored on the Six (6) Key Performance Areas (KPAs) outlined below, which are also in direct alignment with the Provincial Priorities and the National Development Plan (NDP) and the Fourteen Regional Outcomes.

- Goal 1 : Provide of Basic Service
- Goal 2 : Promote Local Economic and Social Development
- Goal 3 : Provide Municipal transformation and Organisational Development;
- Goal 4 : Provide Financial Viability and Management
- Goal 5 : Provide Good Governance and Public Participation
- Goal 6 : Provide an Integrated Spatial Development Framework

Fourteen Regional Outcomes

- Outcome 1: Basic Service delivery improvement
- Outcome 2: Accountable municipal administrative
- Outcome 3: Skilled, capacitated, competent and motivated workforce
- Outcome 4: Ethic administrative and good governance
- Outcome 5: Safe communities
- Outcome 6: Educated communities
- Outcome 7: Healthy communities

Outcome 8: Sustainable environment

Outcome 9: Build spatially integrated communities

Outcome 10: Socially cohesive communities

Outcome 11: Reduce unemployment

Outcome 12: Economic development

Outcome 13: Robust financial administration

Outcome 14: Institutional planning and transformation

The Merafong leadership collectively commits to work closely with the Administration in the coming twelve months through exercising close oversight to ensure accelerated quality performance for the 2023/2024 Financial Year.

We therefore call on all sectors of our society as represented in Merafong to work with us as we endeavour to improve the quality of lives and moving Merafong forward.

2. EXECUTIVE SUMMARY

The 2023/2024 Financial Year Service Delivery and Budget Implementation Plan is influenced mainly by the budget and the latest audit findings from Auditor General and should according to legislation, be approved by Council.

3. MFMA LEGISLATIVE REQUIREMENTS

In terms of Section 41 of the Local Government: Municipal Systems Act (MSA), Act 32 of 2000, a Municipality must in terms of its performance management system and in accordance with any regulations and guidelines that may be prescribed, monitor measure and review performance at least once a year.

Section 54 (c) of the Municipal Finance Management Act 2003, (Act 56 of 2003), further determines that the Executive Mayor must, on receipt of a statement or report submitted by the accounting officer of the municipality in terms of section 71 or section 72, the mayor must-

(c) consider and, if necessary, make any revisions to the service delivery and budget implementation plan, provided that revisions to the service delivery targets and performance indicators in the plan may only be made with the approval of an adjustment budget.

The output and goals in the SDBIP will be made public and be used to measure performance on a quarterly basis during the financial year. Note that such in-year monitoring is meant to be a light form of monitoring. The council should reserve its oversight role over performance at the end of the financial year, when the mayor tables the annual report of the municipality. The in-year monitoring is designed to pick up major problems only, and aimed at ensuring that the Mayor and Municipal Manager are taking corrective steps when any unanticipated problems arise.

4. FINANCIAL PLAN

4.1 Introduction

The financial plan of Merafong City Local Municipality is presented in this section. The financial plan comprises of the following:

- (a) Financial projections for each month of
 - (i) revenue to be collected by source; and
 - (ii) operational and capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter;

4.2 Financial Projections

- 4.2.1 Budgeted Monthly Revenue and Expenditure (Table SA25)
- 4.2.2 Budgeted Monthly Revenue and Expenditure by vote (Table SA26)
- 4.2.3 Budgeted Monthly Revenue and Expenditure – Functional classification (Table SA27)
- 4.2.4 Budgeted Monthly Capital Expenditure by vote (Table SA28)
- 4.2.5 Budgeted Monthly Capital Expenditure – Functional classification (Table SA29)
- 4.2.6 Budgeted Monthly Cash flow (Table SA30)

R e f	Description	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework				
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26		
	Revenue																	
	Exchange Revenue																	
	Service charges - Electricity												343	066	650	363	469	385
	Service charges - Water												440	355	777	466	783	494
	Service charges - Waste Water Management												85	152	261	90	677	95
	Service charges - Waste Management												87	208	441	92	987	97
	Sale of Goods and Rendering of Services												4	024	104	4	186	4
	Agency services												-	-	-	-	-	-
	Interest												-	-	-	-	-	-
	Interest earned from Receivables												278	362	063	295	767	312
	Interest earned from Current and Non-Current Assets												8	140	140	8	140	8
	Dividends												-	-	-	-	-	-
	Rent on Land												0	0	0	0	0	1
	Rental from Fixed Assets												547	20	577	20	609	20
	Licence and permits												001	001	401	20	809	20
	Operational Revenue												10	10	10	10	10	10
	Non-Exchange Revenue												164	164	367	10	575	10
	Property rates												620	246	461	657	909	696
	Surcharges and Taxes												18	842	219	19	604	19
	Fines, penalties and forfeits												5	126	228	5	333	5
	Licences or permits												-	-	-	-	-	-
	Transfer and subsidies - Operational												320	101	758	317	221	345
	Interest												-	-	-	-	-	-
	Fuel Levy												-	-	-	-	-	-
	Operational Revenue												-	-	-	-	-	-
	Gains on disposal of Assets												-	-	-	-	-	-
	Other Gains												-	-	-	-	-	-
	Discontinued Operations												-	-	-	-	-	-

Ref	Description	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26	
-	Revenue by Vote																
	Vote 1-Municipal Manager	136	130	130	130	130	130	130	130	130	130	130	130	130	1567	50	52
	Vote 2-Finance	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	1
	Vote 3-Economic Development and Planning	2 122	752	752	752	752	752	752	752	752	752	752	752	752	047 127	117 067	191 195
	Vote 4-Infrastructure Development	5 592	12 817	12 817	12	12	12	12	12	12	12	12	12	12	3 376	3 444	3 513
	Vote 6-Chief Operating Officer	155 069	85 704	84 175	87	84	84	84	84	84	84	84	84	84	172 223	238 821	309 689
	Vote 7-Shared Services	88 294	87 167	87 167	87	87	87	87	87	87	87	87	87	87	146 576	134 761	141 829
	0	291	280	280	280	280	280	280	280	280	280	280	280	-	-	-	-
	Total Revenue by Vote	251 504	186 849	185 320	185	185	185	185	185	185	185	185	185	185	2	2	2
	Expenditure by Vote to be appropriated														387 728	504 001	656 333
	Vote 1-Municipal Manager	4 161	3 968	3 968	171	682	3	4	3	3	3	3	3	3	48 926	51 432	54 072
	Vote 2-Finance	839	792	792	853	737	6	6	6	6	6	6	6	6	312 708	330 397	349 089
	Vote 3-Economic Development and Planning	13 415	10 090	10 090	851	477	17	17	17	17	17	17	17	17	17 339	18 221	19 150
	Vote 4-Infrastructure Development	9 326	18 056	18 056	721	290	139	139	134	133	133	133	133	133	518 584	615 281	723 008
	Vote 6-Chief Operating Officer	110 818	108 614	108 614	848	314	26	24	26	26	26	26	26	26	209 043	219 171	229 841
	Vote 7-Shared Services	70 165	20 776	20 776	306	199	1	1	1	1	1	1	1	1	10 439	10 958	11 504
	0	2 444	1 267	1 267	416	192	195	195	195	195	195	195	195	195	123 505	127 268	131 181
	Total Expenditure by Vote	211 168	163 564	163 564	166	890	195	195	189	189	189	189	189	189	2	2	2
	Surplus/(Deficit) before assoc.	40 336	23 286	21 757	933	619	(9)	(9)	(4)	(4)	(4)	(4)	(4)	(4)	240 544	372 727	517 845
	Income Tax Share of Surplus/Deficit attributable to Minorities #REF!														147 183	131 274	138 488
1	Surplus/(Deficit)	40 336	23 286	21 757	933	619	(9)	(9)	(4)	(4)	(4)	(4)	(4)	(4)	#REF!	#REF!	#REF!

GT484 - WERRAFONG CITY - Supporting Table SA27 Budgeted monthly revenue and expenditure (functional classification)

Description	Ref	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26	
Revenue - Functional Governance and administration		89	87	87	87	87	87	87	87	87	87	87	87	87	1	1	1
Executive and council Finance and administration		752	610	610	695	728	739	746	733	111	88	89	745	798	060 873	120 936	194 918
Internal audit		226	216	216	216	216	216	216	216	216	216	216	216	216	2 601	50	52
Community and public safety		526	394	394	479	512	523	530	517	895	87	89	529	582	058 272	120 886	194 867
Community and social services		608	548	548	548	548	548	548	548	548	548	548	548	548	45 036	27 067	27 609
Sport and recreation		667	590	590	590	590	590	590	590	590	590	590	590	590	19 161	675	688
Public safety		6	6	6	6	6	6	6	6	6	6	6	6	6	69	70	71
Housing		767	872	872	872	872	872	872	872	872	872	872	872	872	24 359	24 846	25 343
Health		168	79	79	79	79	79	79	79	79	79	79	79	79	1 446	1 476	1 506
Economic and environmental services		433	093	093	093	093	093	093	093	093	093	093	093	093	85 457	89 278	93 259
Planning and development		552	529	529	529	529	529	529	529	529	529	529	529	529	6 373	6 601	6 838
Road transport		880	564	564	564	564	564	564	564	564	564	564	564	564	79 084	82 677	86 421
Environmental protection		148	88	87	86	86	171	86	86	86	86	88	88	88	1	1	1
Trading services		712	599	070	897	903	728	908	896	887	88	88	589	690	196 361	266 720	340 547
Energy sources		112	529	529	529	529	529	529	529	529	529	529	529	529	433 929	458 455	484 453
Water management		054	085	556	383	389	214	394	382	373	38	39	075	161	559 037	592 667	627 562
Waste water management		379	624	624	624	624	624	624	624	624	624	624	624	640	100 263	106 278	112 855
Waste management		165	361	361	361	361	361	361	361	361	361	361	361	361	103 132	109 320	115 878
Other		251	186	185	185	185	270	185	185	185	185	188	189	189	2	2	2
Total Revenue - Functional		504	849	320	233	271	108	295	270	639	185	857	110	272	387 728	504 001	656 333
Expenditure - Functional			714	185	098	136	972	159	134	503	503	721	974				

Governance and administration	838	7	90	37	37	37	39	43	41	40	40	37	35	62	539 441	565 167	592 227
Executive and council Finance and administration	307	83	646	4	4	4	4	4	4	4	4	6	5	6	62 427	65 591	68 926
Internal audit	192	660	157	32	660	570	34	522	287	828	828	30	29	55	472 469	494 814	518 347
Community and public safety	338	341	335	8	341	283	9	283	319	932	932	7	358	385	4 545	4 762	4 991
Community and social services	652	508	053	2	508	039	2	856	490	497	497	2	158	209	103 625	108 642	113 926
Sport and recreation	689	638	626	2	638	601	2	599	878	856	856	2	697	961	32 252	33 642	35 103
Public safety	839	180	232	2	180	802	1	069	741	914	914	1	769	883	22 756	23 912	25 132
Housing	407	195	625	3	195	199	4	722	410	315	315	3	257	847	42 617	44 771	47 040
Health	716	495	570	495	495	437	466	466	461	412	412	436	436	518	6 000	6 317	6 651
Economic and environmental services	911	459	995	4	459	717	4	038	423	113	113	5	509	65	118 410	121 261	124 260
Planning and development	327	078	146	1	078	060	1	140	056	176	176	4	994	597	13 871	14 563	15 293
Road transport	584	380	849	3	380	657	3	897	366	937	937	3	515	808	104 539	106 698	108 968
Environmental protection	106	112	112	112	112	142	136	137	134	217	217	75	75	89	1	1	1
Trading services	768	927	472	57	927	911	83	965	953	081	081	21	458	191	479 069	577 657	687 995
Energy sources	172	587	032	43	587	038	43	598	512	941	941	43	974	881	720 558	775 326	835 131
Water management	686	448	624	3	448	439	3	733	439	836	836	3	539	488	622 880	660 018	702 891
Waste water management	535	413	282	8	413	399	7	855	935	202	202	7	380	382	52 263	54 469	56 803
Waste management	374	478	535	8	478	035	7	780	068	101	101	7	567	440	83 368	87 843	92 570
Other	211	163	166	163	163	195	189	195	189	270	270	125	455	227	240 544	372 727	517 845
Total Expenditure - Functional	168	564	166	564	564	890	890	127	785	914	914	63	655	019	2	2	2
Surplus/(Deficit) before assoc.	336	286	933	21	757	619	(4)	981	490	(85)	(85)	63	655	(37)	147 183	131 274	138 488
#REF!														#REF!	#REF!	#REF!	#REF!
Surplus/(Deficit)	1	40	933	21	757	619	(4)	981	490	(85)	(85)	63	655	#REF!	#REF!	#REF!	#REF!

References

GT484 MERAFONG CITY - Supporting Table SA28 Budgeted monthly capital expenditure (municipal vote)

Description	R thousand	Ref	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework										
			July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26								
Multi-year expenditure to be appropriated		1																							
Municipal Manager																									
Finance Economic Development and Planning																									
Infrastructure Development																									
Community Services																									
Chief Operating Officer																									
Shared Services																									
Capital multi-year expenditure sub-total		2																							
Single-year expenditure to be appropriated																									
Municipal Manager																									
Finance Economic Development and Planning																									
Infrastructure Development																									
Community Services																									
Chief Operating Officer																									
Shared Services																									
Capital single-year expenditure sub-total		2																							
Total Capital Expenditure		2																							
			361	634	634	23	2	083	083	060	4	5	642	917	15	2	083	2	726	8	650	25	144 890	151 019	156 698
			361	634	634	23	2	083	083	060	4	5	642	917	15	2	083	2	726	8	650	25	144 890	151 019	156 698

R eference	Description	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework				
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26		
1	Capital Expenditure - Functional Governance and administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Executive and council Finance and administration	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Internal audit	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Community and public safety	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Community and social services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Sport and recreation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Public safety	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Housing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Health	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Economic and environmental services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Planning and development	-	21	21	-	1	3	-	-	-	-	-	-	-	-	-	-	
	Road transport	237	550	550	-	977	559	-	-	-	-	-	643	-	677	677	421	
	Environmental protection	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Trading services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Energy sources	083	083	083	083	083	083	2	083	2	083	2	167	4	342	25	277	
	Water management	41	-	-	-	-	-	-	833	13	26	-	-	-	000	000	45	
	Waste water management	-	-	-	-	-	-	-	-	-	-	-	-	-	342	43	277	
	Waste management	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
2	Total Capital Expenditure - Functional	-	-	-	-	-	-	-	-	-	-	-	890	144	890	144	151	698
	Funded by:																	
	National Government											045	130	045	650	140	601	144

R thousand	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework			
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26	
Cash Receipts By Source																
Property rates	164	164	164	164	164	164	164	164	164	164	164	164	246	779	2 076	2 207
Service charges - electricity revenue	541	155	155	155	155	155	155	155	155	155	155	155	1779	1 840	1 840	1 950
Service charges - water revenue	776	390	390	390	390	390	390	390	390	390	390	390	664	388	388	536
Service charges - sanitation revenue	338	862	862	862	862	862	862	862	862	862	862	862	554	527	1 922	2 037
Service charges - refuse revenue	410	150	151	118	118	118	637	149	149	149	149	149	229	1 798	1 884	1 996
	146	146	146	146	146	146	146	146	146	146	146	146	664	388	1 840	1 950
	776	146	146	146	146	146	146	146	146	146	146	146	664	388	1 840	1 950
	776	390	390	390	390	390	390	390	390	390	390	390	664	388	1 840	1 950
Rental of facilities and equipment	146	146	146	146	146	146	146	146	146	146	146	146	610	965	1 841	1 952
Interest earned - external investments	147	147	147	147	147	147	147	147	147	147	147	147	204	528	2 330	2 469
Interest earned - outstanding debtors	454	668	668	668	668	668	668	668	668	668	668	668	204	528	2 330	2 469
Dividends received	865	372	372	372	372	372	372	372	372	372	372	372	144	193	1 840	1 950
Fines, penalties and forfeits	146	390	390	390	390	390	390	390	390	390	390	390	664	388	1 840	1 950
Licences and permits	203	147	146	146	146	146	146	146	146	146	146	146	189	616	1 860	1 971
Agency services	443	146	146	146	146	146	146	146	146	146	146	146	665	789	1 860	1 971
Transfers and Subsidies - Operational	776	390	390	390	390	390	390	390	390	390	390	390	664	388	1 840	1 950
Other revenue	851	465	465	465	465	465	465	465	465	465	465	465	969	145	1 874	1 984
	528	142	142	142	142	142	142	142	142	142	142	142	093	077	1 874	899
Cash Receipts by Source	2 148	2 144	2 149	2 147	2 149	2 149	2 147	2 147	2 147	2 147	2 147	2 148	25 773	27 004	28 632	
	641	134	657	870	134	134	653	134	134	396	534	557	192	627	627	
Other Cash Flows by Source																
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	146	390	390	390	390	390	146	146	146	146	146	146	870	1 883	1 995	
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educ Institutions)	150	150	150	150	150	150	150	150	150	150	150	150	1 807	1 891	2 001	
Proceeds on Disposal of Fixed and Intangible Assets	942	146	146	146	146	146	146	146	146	146	146	146	664	388	1 840	1 950
Short term loans	776	146	146	146	146	146	146	146	146	146	146	146	664	388	1 840	1 950
Borrowing long term/refinancing	776	390	390	390	390	390	390	390	390	390	390	390	664	388	1 840	1 950
Increase (decrease) in consumer deposits	(9)	1	1	1	1	1	1	1	1	1	1	1	-	-	-	-
Decrease (increase) in non-current debtors (not used)																

Decrease (increase) in non-current receivables	2 886	2 880	2 885	2 883	2 885	2 897	2 883	2 910	2 883	2 883	2 884						
Decrease (increase) in non-current investments	718	251	251	987	251	603	251	183	251	513	651						
Total Cash Receipts by Source																	
Cash Payments by Type																	
Employee related costs	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34	34
Remuneration of councillors																	
Finance charges	51	51	51	51	51	51	51	51	51	51	51	51	51	51	51	51	51
Bulk purchases - electricity	030	030	030	030	030	030	030	030	030	030	030	030	030	030	030	030	030
Acquisitions - water & other inventory	968	968	968	968	968	968	968	968	968	968	968	968	968	968	968	968	968
Contracted services	682	951	951	951	951	951	951	951	951	951	951	951	951	951	951	951	951
Transfers and subsidies - other municipalities																	
Transfers and subsidies - other																	
Other expenditure	518	498	498	498	498	498	498	498	498	498	498	498	498	498	498	498	498
Cash Payments by Type																	
Other Cash Flows/Payments by Type																	
Capital assets	146	146	146	146	146	146	146	146	146	146	146	146	146	146	146	146	146
Repayment of borrowing	776	390	390	390	390	390	390	390	390	390	390	390	390	390	390	390	390
Other Cash Flows/Payments																	
Total Cash Payments by Type																	
NET INCREASE/(DECREASE) IN CASH HELD																	
Cash/cash equivalents at the month/year begin:	2 602	2 598	2 603	2 602	2 603	2 615	2 601	2 628	2 599	2 599	2 600	31 260	32 741	34 695	34 695	34 695	34 695
Cash/cash equivalents at the month/year end:	2 602	2 598	2 603	2 602	2 603	2 615	2 601	2 628	2 599	2 599	2 600	31 260	32 741	34 695	34 695	34 695	34 695

Pre-terminated Objectives

National and Provincial Alignment : District Outcome 1 : Basic Service Delivery Improvement														
NDP Chapter 4: Economic Infrastructure														
9. A responsive, accountable, effective and efficient local government system; 6. An efficient, competitive and responsive economic infrastructure network														
1. Put People & Their Concerns First: Listen and Communicate 2. Deliver municipal services to correct quality and standard														
2. Decisive spatial transformation 3. Accelerating social transformation 4. Transformation of the State and governance 7. Modernisation of human settlements and urban development 8. Modernisation of public transport and other infrastructure 10. Taking a lead in Africa's new industrial revolution.														
KPA 2: Basic Service Delivery														
Mun Strategic Goal														
Provision of Basic Service Delivery (Goal 1)														
MUNI PLANNING LEVEL	PLANNING STATEMENT	INDICATOR	EVIDENCE	TYPE	UOM	BASELINE ANNUAL	ANNUAL TARGET	Q1	Q2	Q3	Q4	DEPT	RESP PERSON	POLITICAL
Outcome 1.0: Basic Service Delivery Improvement														
MFLCM	Basic Service Delivery Improvement	Number (1) Development of the revised Integrated Infrastructure Maintenance Plan	Signed Infrastructure Integrated Maintenance Plan by ED and MM	Capital Opex	N/A	1	1	1	100	100	100	Infrastructure Department	Executive Director Infrastructure	MMC Roads, Storm water & Public Works
Output 1.1: Maintain Good Quality Reliable Roads														
MFLCM	Maintain Good Quality Reliable Roads	Percentage (100) implementation of roads maintenance plan	Approved maintenance plan, signed works order and monthly progress reports	Capital Opex	% Opex	100	100	100	100	100	100	Infrastructure Department	Executive Director Infrastructure	MMC Roads, Storm water & Public Works
Sub Output Road Maintenance														
MFLCM	Road Maintenance	m ² of (2000) tarred roads maintained	Approved maintenance plan, signed works order and monthly progress reports and listing	Capital Opex	m ² Opex	1759m ²	2000 m ²	250 m ²	250 m ²	750 m ²	750 m ²	Civil Engineering	Manager, Civil Engineering	MMC, Roads, Storm water & Public Works
	Sub Output F-A-1.1.1.1													

MFCLM		Maintenance of Gravel Roads	Km (80) of gravel road maintained	Approved maintenance plan, signed works order and monthly progress reports, listing	Target Capital Opex	76 Opex	80KM Opex	20 KM Opex	20 KM	20 KM	20 K*	20 KM	Civil Engineering	Manager: Civil Engineering	MMC, Ro Storm wa. Public Works
MFCLM	F-A-1.1.1.2 (2) ACTIVITY	Repair of Potholes in Municipal Tarrad Roads	Percentage (100) of potholes repaired within 7 working days vs reported	Approved maintenance plan, monthly supervisor schedule, signed works order, register and monthly progress reports, listing	Target Capital Opex	95 Opex	100 Opex	100 Opex	100	100	100	100	Civil Engineering	Manager: Civil Engineering	MMC, Roads, Storm water & Public Works
Output 1.1.2: Reliable Storm water Infrastructure															
MFCLM	Sub Output F-A-1.1.1.2 (1)	Reliable Storm water Infrastructure	Meters (4000) of storm water drainage system maintained in accordance to maintenance plan	Approved maintenance plan, monthly supervisor schedule, signed works order, register and monthly progress reports, listing	Target Capital Opex	7550 Opex	4000 M	200 M	200 M	1600 M	2000 M		Civil Engineering	Manager: Civil Engineering	MMC, Roads, Storm water & Public Works
MFCLM	Sub Output F-A-1.1.1.1	Reliable Storm water Infrastructure	Number(600) of kerb inlets maintained in accordance to Maintenance Plan	Approved maintenance plan, signed works order and monthly progress reports, listing	Target Capital Opex	553 Opex	600	50	50	250	250	250	Civil Engineering	Manager: Civil Engineering	MMC, Roads, Storm water & Public Works
Output 1.2: Enhance the Effectiveness and Efficiency of the Indigent Programme															
MFCLM	OUTP UT F-OP-1.2	Provision of Free Basic Services to Indigents	Number of indigent (1000) indigent applications forms processed and verified within 90 days	Indigent Register and processed forms	Target Capital Opex	789 Opex	1000	250	250	250	250	250	Community Services	Executive Director: Community Service	MMC: Health & Social Development

MFLCM	OUTPUT F-OP-1.2	Indigent verification process	Number (1) development of indigent verification process plan	Approved indigent verification process plan	Target Capital Opex	% Opex	1 Opex	1 Opex	1 Opex	1 Opex	1 Opex	1 Opex	Community Services	Manager Health and Social Development	MMC, Rc Storm wa, Public Works
Output 1.3: Provision of Reliable Electrical Supply															
MFLCM	OUTPUT F-OP-1.3	Provision of electricity infrastructure	Percentage of (90) households in NERSA licensed area with Access to Basic level of Electricity services(NI)	IDP status quo analysis and Stats SA, Signed monthly electrification ports, BIQ listing	Target Capital Opex	% Opex	90 Opex	90 Opex	90 Opex	90 Opex	90 Opex	90 Opex	Infrastructure Department	Executive Director Infrastructure	MMC: Electricity, Gas & Water
Output 1.3.1: Effective maintenance of Electricity Infrastructure															
MFLCM	Output F-A-1.3.1	Provision of Reliable Electrical	Percentage (100) Implementation of the Electricity Maintenance Plan	Approved maintenance plan, signed works order and monthly progress reports, listing	Target Capital Opex	% Opex	75.71 Opex	100 Opex	100 Opex	100 Opex	100 Opex	100 Opex	Electrical Services	Manager Electrical Services	MMC: Electricity, Gas & Water
MFLCM	ACTIV ITY F-A-1.3.1 (1)	Effective Maintenance of Electricity Infrastructure	Percentage (100) Street Lights maintained	Approved maintenance plan, signed works order and monthly progress reports, listing	Target Capital Opex	% Opex	66.66 Opex	100 Opex	100 Opex	100 Opex	100 Opex	100 Opex	Electrical Service	Manager Electrical Services	MMC: Electricity, Gas & Water
Output 1.3.2: Unaccounted of Electricity Losses															
MFLCM	OUTPUT F-SO-1.3.2 (1)	Unaccounted Electricity Losses	Percentage unaccounted electricity losses (53%)	Monthly electricity reports on purchase and losses, Section 71 report	Target Capital Opex	% Opex	60.53 Opex	52.5 Opex	55 Opex	50 Opex	50 Opex	55 Opex	Electrical Services	Manager Electrical Services	MMC: Electricity, Gas & Water
MFLCM	SUB OUTPUT F-SO-1.3.2 (2)	Effective maintenance of Electricity Infrastructure	Number (1400) of illegal connections and by passing of pre-paid meters corrected, planned vs implemented	Maintenance Plan, signed works order and monthly progress reports, listing	Target Capital Opex	# Opex	1241 Opex	1400 Opex	50 Opex	150 Opex	600 Opex	600 Opex	Electrical Services	Manager Electrical Services	MMC: Electricity, Gas & Water
Output 1.4: Provision of Quality and Reliable Sanitation and Waste Management Services															
MFLCM	OUTPUT F-OP-1.4 (1)	Provision of Basic Sanitation Services	Percentage (100) households with access to basic level of sanitation(NI)	IDP and Stats SA, Signed monthly reports, BIQ listing, (Consumer Account Number), Job Cards for Informal Settlement	Target Capital Opex	% Opex	100 Opex	100 Opex	100 Opex	100 Opex	100 Opex	100 Opex	Infrastructure Department	Manager: Water and Sanitation	MMC, Water, Electricity and Gas

MFC	CoIP UT F-OP-1.4(2)	Sewer Infrastructure and Maintenance	Percentage (100) sewer maintenance plan implemented	Maintenance plan, Inspection of Spreadsheet of main sewer lines, signed job cards and monthly progress reports, listing	Target Capital	%	114	100	100	100	100	100	Infrastructure Department	Manager: Water and Sanitation	MMC, Water, Electricity and Gas
Sub Output 1.4.1: Sewer Infrastructure and Maintenance															
MFC	SUB OUTP UT F-SO-1.4.1(1)	Waste Water Treatment Works Maintenance	Percentage (45) Waste Water Treatment Works Maintenance Plan implemented	Maintenance plan, Daily Inspection Spreadsheet, signed job cards and monthly progress reports, listing	Target Capital Opex	%	41.43	45	30	60	60	60	Water and Sanitation	Manager: Water and Sanitation	MMC, Water, Electricity and Gas
Activity 1.4.1.1 Sewer Infrastructure Maintenance															
MFC	SUB OUTP UT F-SO-1.4.1(2)	Waste Water Treatment Works Maintenance	Percentage(86.25) of reported sewer blockages/spillages fixed within 24 hours	Maintenance Plan, Signed job cards, and monthly progress reports, listing and call and contact centre report	Target Capital Opex	%	83.93	86.25	80	85	100	100	Water and Sanitation	Manager: Water and Sanitation	MMC, Water, Electricity and Gas

MFC	OUTP UT F-OP-1.5	Integrated Waste Management	Percentage (100) implementation of the Integrated Waste Management Plan	Maintenance Plan, signed works order and monthly progress reports, listing	Target Capital Opex	%	59.59	100	100	100	100	100	Solid Waste Management	Manager Solid Waste Management	MMC: Integrated Environmental Management
Output 1.5: Integrated Waste Management (Solid Waste)															
Activity 1.5.1.1 Coordination of Waste Management Services															
MFC	Activity F-SO-1.5.1.1(1)	Coordination of removal of illegal dumping	Percentage (100) removal of illegal dumping planned vs actual	Signed Monthly schedule, Monthly reports	Target Capital Opex	%	22.22	100	100	100	100	100	Solid Waste Management	Manager Solid Waste Management	MMC: Integrated Environmental Management
Sub Output 1.6.1 Waste Management															
MFC	Sub Output	Compliance with Landfill	Indicator measures percentage compliance to the landfill license	Monthly landfill site activities	Target Capital	%	80	100	100	100	100	100			

Output 1.7: Provision of Quality and Reliable Water Supply

MFCLM	OUTPUT F-OP-1.7 (1)	Provision of access basic level of water services	Percentage (95) Household with access to basic level of water services(NI)	IDP and Stats SA, signed monthly reports, BIQ listing: Consumer Account Number), Job Cards for Informal Settlement.	Target Capital	%	95	95	95	95	95	95	95	Infrastructure Department	Manager: Water and Sanitation	MMC, Roads, Storm water & Public Works
	OUTPUT F-OP-1.7 (2)	Provision of Quality and Reliable Water Supply	Percentage (95) compliance to Water Quality Standards	Rand Water Monthly Reports	Target Capital	%	85.90	95	95	95	95	95	95	Infrastructure Department	Manager: Water and Sanitation	MMC, Roads, Storm water & Public Works

Sub Output 1.7.1: Water Services Infrastructure and Maintenance

MFCLM	SUB OUTPUT F-SO-1.7.1	Maintain Efficient Water Infrastructures	Percentage (100) of Water Services Maintenance plan implemented	Maintenance plan, Monthly Inspection Sheet, signed job cards and monthly progress reports, listing	Target Capital	%	83	100	100	100	100	100	100	Water and Sanitation	Manager: Water and Sanitation	MMC, Roads, Storm Water & Public Works
	ACTIVITY F-A-1.7.1.1 (1)	War on leaks programme maintenance	Percentage (100) of water pipe burst repaired within 24 hrs of being reported	Approved maintenance plan, Call Centre Reports, monthly supervisor schedule, signed job cards, register and monthly progress reports, listing	Target Capital	#	98.59	100	100	100	100	100	100	Water and Sanitation	Manager: Water and Sanitation	MMC, Electricity, Gas & Water

Activity 1.7.1.1: Water and Sanitation Activities

MFCLM	SUB OUTPUT F-SO-1.7.2	Curbing of Water Losses	Percentage unaccounted water losses (40)	Monthly reports on purchases and sales	Target Capital	%	35.95	40	40	40	40	40	40	Water and Sanitation	Manager: Water and Sanitation	MMC, Electricity, Gas & Water
	ACTIVITY F-A-1.7.2.1	Installation of Water restriction devices to manage consumption	Number (75) of water restriction devices installed to indigents household	Approved Indigent Application, Signed Programme, Signed Job Cards, Monthly progress reports, listing	Target Capital	Number	0	75	10	15	25	25	25	Water and Sanitation	Manager: Water and Sanitation	MMC, Electricity, Gas & Water

Sub Output 1.7.2: Effective Water Management

MFCLM	SUB OUTPUT F-SO-1.7.2	Curbing of Water Losses	Percentage unaccounted water losses (40)	Monthly reports on purchases and sales	Target Capital	%	35.95	40	40	40	40	40	40	Water and Sanitation	Manager: Water and Sanitation	MMC, Electricity, Gas & Water
	ACTIVITY F-A-1.7.2.1	Installation of Water restriction devices to manage consumption	Number (75) of water restriction devices installed to indigents household	Approved Indigent Application, Signed Programme, Signed Job Cards, Monthly progress reports, listing	Target Capital	Number	0	75	10	15	25	25	25	Water and Sanitation	Manager: Water and Sanitation	MMC, Electricity, Gas & Water

PROJECTS IMPLEMENTATION ROADS AND STORMWATER

Project	Project Description	Evidence	Funding	Ward	Annual Target	Quarter 1 Target	Quarter 2 Target	Quarter 3 Target	Quarter 4 Target	2023/2024 Budget
Khutsong South Roads & Stormwater Phase 6	Indicator measures number of milestones completed in the construction of the Khutsong South Roads & Stormwater Phase 6 project, reported as a percentage in the performance reports	Project Check List with milestones Consultant appointment letter, (depending on date of appointment). Co-signed Monthly progress reports (Consultant & PMU) Completion Certificate	MIG	6	Construction Target 100%	100%	-	-	-	R1 000 000.00
					Budget R1 000 000.00					
Khutsong South Roads & Stormwater Phase 7	Indicator measures number of milestones completed in the design phase of the construction of the Khutsong South Roads & Stormwater Phase 7 project, reported as a percentage in the performance reports	Project Check List with milestones Consultant appointment letter. Design Report Consultants Co-signed Monthly progress reports (Consultant & PMU)	MIG	2	Construction Target 100%	7%	26%	33%	34%	R9 500 000.00
					Budget R9 500 000.00	R2 060 00	R2 850 000	R2 980 000	R1 610 00	
Kokosi Roads and Stormwater (Phase 4)	Indicator measures number of milestones completed in the Construction progress of the Kokosi Roads and Stormwater (Phase 4) project.	Project Check List with milestones Consultant appointment letter. Design Report Consultants	MIG	25	Construction Target 100%	6%	25%	39%	30%	R 7 000 000.00
					Budget R7 000 000.00	R2 320 00	R1 969 076	R2 025 000	R685 927	

Project	Project Description	Evidence	Funding	Ward	Annual Target	Quarter 1 Target	Quarter 2 Target	Quarter 3 Target	Quarter 4 Target	2023/2024 Budget
Khutsong Electricity	Indicator measures number of milestones completed in the construction of bulk electricity supply in Khutsong, reported as a percentage in the performance reports	Project Check List with milestones Consultant appointment letter. Design Report Consultants Co-signed Monthly progress reports (Consultant & PMU)	HSDG	12	Constriction Target 100% Budget R20 000 000	5% R820 000	6% R1 271 684	48% R9 080 000	42% R8 828 316	R20 000 000
TOTAL BUDGET										

WASTE WATER

Project	Project Description	Evidence	Funding	Ward	Annual Target	Quarter 1 Target	Quarter 2 Target	Quarter 3 Target	Quarter 4 Target	2023/2024 Budget
Upgrading & Rehabilitation of Wedela WWTW	Indicator measures number of milestones completed in the Upgrading & Rehabilitation of Wedela WWTW project, reported as a percentage in the performance report	Project Check List with milestones Consultant appointment letter. Co-signed Monthly progress reports (Consultant & PMU) Completion Certificate	WSIG	20	Constriction Target 100% Budget R10 000 .000	58% R3 600 000	20% R4 130 000	21% R2 270 000	- R7 280 000	R10 000.00
	Indicator measures number of milestones	Project Check List with milestones	WSIG	18	Constriction Target 100%	23% -	39% -	38% -	- -	R10 0000 000

	replacement of manhole covers Merafong project reported as a percentage in the performance report	Consultant appointment letter. Design Report Consultants Co-signed Monthly progress reports (Consultant & PMU) Completion Certificate				Budget R6 000 000	R836 341	R1 444 000	R1 674 782	2 044 877	
--	---	--	--	--	--	-----------------------------	----------	------------	------------	-----------	--

WATER

Project	Project Description	Evidence	Funding	Ward	Annual Target	Quarter 1 Target	Quarter 2 Target	Quarter 3 Target	Quarter 4 Target	2023/2024 Budget
Khutsong North Water & Sewer Reticulation Stage 3	Indicator measures number of milestones completed in Construction of Khutsong North Water & Sewer Reticulation Stage project, reported as a percentage in the performance report	Project Check List with milestones Consultant appointment letter. Co-signed Monthly progress reports (Consultant & PMU) Completion Certificate	MIG	7	Constriction Target 100% Budget R2 000 000	75% 1 680.00	25% R320 000	- R0	- R0	R2 000 000
Khutsong North Water & Sewer Reticulation Stage 4	Indicator measures number of milestones completed in Construction of Khutsong North Water & Sewer Reticulation (STAGE 3) project, reported as a percentage in the performance report	Project Check List with milestones Consultant appointment letter. Co-signed Monthly progress reports (Consultant & PMU) Completion Certificate	MIG	10	Constriction Target 100% Budget R8 000 000	86% R630 256	15% R1 303 103	- R0	- R0	R8 000 000

Project	Project Description	Evidence	Funding	Ward	Annual Target	Quarter 1 Target	Quarter 2 Target	Quarter 3 Target	Quarter 4 Target	2023/2024 Budget
Upgrading & Rehabilitation of Wedela Sports Stadium	Indicator measures number of milestones completed in the Upgrading & Rehabilitation of Wedela Sports Stadium project, reported as a percentage in the performance report	Project Check List with milestones Consultant & Contractor appointment letters. Design Report Consultants Co-signed Monthly progress reports (Consultant & PMU) Completion Certificate	MIG	23	Constriction Target 100%	20%	35%	45%	-	R10 000 000
					Budget R2 000 000	R498 000	R602 000	R900 000	R0	
Upgrading of Wedela Recreation Club	Indicator measures number of milestones completed in the Upgrading of Wedela Recreation Club project, reported as a percentage in the performance report	Project Check List with milestones Consultant & Contractor appointment letters. Design Report Consultants Co-signed Monthly progress reports (Consultant & PMU) Completion Certificate	MIG	23	Constriction Target 100%	4%	36%	40%	40%	R2 000 000
					R1 939 300	R498 000	R501 000	940 00	R300	
Refurbishment of Kokosi Stadium	Indicator measures number of milestones	Project Check List with milestones	MIG		Constriction Target 100%	4%	56%	20%	20%	

NDP Chapter 14: Fighting Corruption																
9. A responsive, accountable, effective and efficient local government developmental system;																
4. Transformation of the State and governance																
3. Good Governance & Sound Administration 4. Sound Financial Management & Accounting 5. Building Institution & Administrative Capabilities																
Good Governance and Public Participation KPA 4																
To Provide Good Governance and Public Participation (Goal 5)																
MUNL	PLANNING LEVEL	PLANNING STATEMENT	INDICATOR	EVIDENCE	TYPE	UOM	Base Line	ANNUAL TARGET	Q1	Q2	Q3	Q4	DEPT	RESP PERSON	Political	
Outcome 2.0: Implement initiatives to ensure accountable Municipal Administration within Merafong City																
MFCLM	OUTCOME F-O 2.0	Conduct initiatives to ensure accountable Municipal Administration	Number (4) of Public Participation Imbizo's conducted	Signed Item and Attendance Register	Target	#	2	4	1	1	1	1	1	Office of the Municipal Manager	Municipal Manager	Executive Mayor
					Capital											
					Opex	Opex	Opex									
Output 2.1: Maintain Active Citizenry																
MFCLM	OUTPUT F-OP 2.1	Implement programmes to Maintain Active Citizenry	Percentage (100) of special mayoral programmes implemented	Quarterly reports on programmes implemented, Attendance registers and Operational Plan	Target	%	100	100	100	100	100	100	100	Office of the Executive Mayor	Manager in the Office of the Executive Mayo	Executive Mayor
					Capital											
					Opex	Opex	Opex									

Sub Output 2.1.1: Implement programmes to promote Sustainable Governance for Local Communities

MFCLM	SUB OUTPUT F-SO-2.1.1	Implement programmes to promote Sustainable Governance for Local Communities	Percentage (100) implementation of ward committee support programmes	Operational plan, Attendance Registers, Invitations and Signed Item	Target		%	Opex	Opex	Opex	Opex	100	100	100	Office of the Speaker	Manager Office of the Speaker	Executive Mayor
					Capital	Opex											
Activity 2.1.1: Improved Stakeholder Relations through Public Participation																	
MFCLM	ACTIVITY F-A-2.1.1.1 (1)	Implement programmes to promote Sustainable Governance for Local Communities	Percentage (100) of Ward committee issues received vs reported to relevant departments	Ward Committee Complaints Registers	Target		%	0	100	100	100	100	100	100	Office of the Speaker	Manager Office of the Speaker	Executive Mayor
					Capital												
					Opex												
MFCLM	ACTIVITY F-A-2.1.1.1 (2)	Improved Stakeholder Relations in Merafong City Local Cooperative Governance	Number (112) of community meetings held by ward councillors	Year planner, Attendance Registers and Notices	Target	32	#	112	28	28	28	28	28	28	Office of the Speaker	Manager Office of the Speaker	Executive Mayor
					Capital												
					Opex												

Output 2.2: Implement programmes to strengthen Council Accountability

MFCLM	SUB OUTPUT F-OP-2.2	Promote Legislative Compliance & Good Governance	Number (20) of compliance reports required in terms of legislation submitted timeously	Target		#	8	20	20	8	12			Office of the COO	Chief Operating Officer	Executive Mayor
				Capital	Opex											
				Capital												
				Opex												

National Provincial Alignment : District Outcome 3 : Skilled, Capacitated, Competent and Motivated workforce																
NDP Chapter 13: Building a capable developmental state																
National Outcomes 5. A skilled and capable workforce to support an inclusive growth path;																
Back to Basics Goals 3. Good Governance & Sound Administration																
Provincial 10 Pillars 4. Transformation of the State and governance																
COGTA KPA's KPA 1 : Institutional Transformation & Organisational Development																
Strategic Goal Ensure a Skilled, Capacitated, Competent and Motivated West Rand Workforce																
Mun. Strategic Goal Provision of Institutional Development and Transformation (Goal 3)																
MUNI.	PLANNING LEVEL	PLANNING STATEMENT	INDICATOR	EVIDENCE	TYPE	UOM	BASE LINE	ANNUAL TARGET	Q1	Q2	Q3	Q4	Administrative		Political	
													DEPT	RESP PERSON		
Outcome 3.0: Ensure a Skilled, Capacitated, Competent and Motivated Workforce																
MFC/LM	OUTCOME F.O 3.0	Ensure a and Maintain a HR Plan	Percentage (100) implementation of HR plan	Implementation Quarterly reports	Target Capital Opex	%	100	100	100	100	100	100	100	Office of the Municipal Manager	Municipal Manager	Executive Mayor
Output 3.1.: Develop, Implement and Maintain a Robust Talent Pipeline																
MFC/LM	OUTPUT F.OP 3.1(1)	Ensure Skilled, Capacitated, Motivated Workforce Develop, Implement	Percentage (100) implementation of the organisational training plan	Signed training plan, training report & attendance registers	Target Capital Opex	%	100	100	100	100	100	100	100	Corporate Shared Services	Executive Director: Corporate Shared Services	MMC, Corporate and Shared Services
Sub Output 3.1.1: Lean Organisational Structure aligned to the strategy																
MFC/LM	SUB OUTPUT F.SO 3.1.1	Lean Organisational Structure aligned to the strategy	Percentage (100) implementation of the organisational structure implementation plan	Monthly reports on implementation of organisational structure	Target Capital Opex	%	100	100	63	100	100	100	100	Corporate Shared Services	Executive Director: Corporate Shared Services	MMC, Corporate and Shared Services

Activity 3.1.1: Alignment of the structure to the strategy

MFCLM	ACTIVITY F-A-3.1.1.1	Alignment of the structure to the strategy/number of vacant budgeted positions filled	Percentage (100) prioritised funded positions on the structure filled	Signed item of prioritised positions to be filled, Monthly reports	Target	%	100	100	100	100	100	100	100	Human Capital Management	Manager: Human Resources Development	MMC, Corporate and Shared Services
					Capital											
					Opex	Opex										

Sub Output 3.1.2: Improved Labour Relations Management

MFCLM	SUB OUTPUT F-SO-3.1.2	Improved Labour Relations Management	Number (10) Local Labour Forum (LLF) meetings held	Attendance Register and Notice of the Local Labour Forum Meeting held and minutes	Target	Number	8	10	3	2	2	2	2	Labour Relations	Manager: Labour Relations	MMC, Corporate and Shared Services
					Capital											
					Opex	Opex										

Activity 3.1.2.1: Management of labour matters

MFCLM	ACTIVITY F-A-3.1.2.1	Reduce referred labour matters	Percentage of referred labour relations disputes/cases resolved	Register on outstanding matters; Implementation plan on 21 matters	Target	%	100	100	100	100	100	100	100	Labour Relations	Manager: Labour Relations	MMC, Corporate and Shared Services
					Capital											
					Opex	Opex										

Output 3.1.3: Employee Safety and Wellness

MFCLM	OUTPUT F-SO-3.1.3	Employee Safety and Wellness	Number (4) of reports on OHS Compliance audits conducted	Quarterly OHS Compliance Audit Report	Target	Number	0	4	1	1	1	1	1	Human Capital Management	Manager: Human Capital Management	MMC, Corporate and Shared Services
					Opex	Opex										
MFCLM	OUTPUT F-SO-3.1.3	Employee Safety and Wellness	Number (1) development of OHS policy	Council resolution	Target	#	0	1	1	1	1	1	1	Human Capital Management	Manager: Human Capital Management	MMC, Corporate and Shared Services
					Opex	Opex										

Activity 3.1.3.1: Employee wellness

MFCLM	ACTIVITY F-A-3.1.3.1	Employee Wellness program	Percentage (100) implementation of employees wellness program	Signed operational plan, monthly progress reports & attendance registers	Target	%	83.33	100	100	100	100	100	100	Human Capital Management	Manager: Human Capital Management	MMC, Corporate and Shared Services
					Capital											
					Opex	Opex										

Sub Output 3.1.4: Employment Equity Compliance

MFCLM	SUB OUTPUT F-SO-3.1.4	Employment Equity Compliance	Development and approval of an Employment Equity Plan	Approved Employment Equity Plan	Target	Number	1	1	1	1	1	1	Human Capital Management	Manager Human Capital Management	MMC, Corporate and Shared Services
					Capital	Opex	Opex	Opex	Opex	Opex	Opex	Opex	Opex	Opex	Opex
MFCLM	SUB OUTPUT F-SO-3.1.5	Employment Equity Compliance	# of people from Employment Equity target group employed in three(3) highest level of management with plant(NI)	Approved Employment Equity Plan	Target	Number	1	1	1	1	1	1	Human Capital Management	Manager Human Capital Management	MMC, Corporate and Shared Services
					Capital	Opex	Opex	Opex	Opex	Opex	Opex	Opex	Opex	Opex	Opex

National and Provincial Alignment : District Outcome 4 : Ethical Administration and Good Governance														
Chapter 14: Fighting Corruption														
9. A responsive, accountable, effective and efficient local government system														
3. Good Governance & Sound Administration														
4. Transformation of the State and Governance														
Provision of Good Governance and Public Participation (Goal 5)														
Sustainable Governance for Local Communities														
KPA 4 : Good Governance and Public Participation														
MUN. PLANNING LEVEL	PLANNING STATEMENT	INDICATOR	EVIDENCE	TYPE	UOM	BASE LINE	ANNUAL TARGET	Q1	Q2	Q3	Q4	Administrative		Political
												DEPT	RESP PERSON	
Outcome 4.0: Ethical Administration and Good Governance														
OUTCOME F-O-4.0	Ethical Administration and Good Governance	Number of ethics management activities implemented in accordance with plan, reported as percentage	Quarterly Reports	Target	Number	10	10	2	2	2	4	Office of the Municipal Manager	MFCLM Municipal Manager	MFCLM Executive Mayor
MFCLM				Capital	Opex	Opex	Opex							
Output 4.1: Corruption Free Municipal Environment														
OUTPUT F-OP-4.1	Corruption Free Municipal Environment	Percentage (100) of alleged (reported) cases of corruption investigated	Quarterly Fraud Hotline Report	Target	%	100	100	100	100	100	100	Office of the COO	Chief Operating Officer	MFCLM Executive Mayor
MFCLM				Opex	Opex	Opex	Opex							
Sub Output 4.1.1: Anti-Corruption Programmes														
SUB OUTPUT F-SO-4.1.1.1	Anti-Corruption Programmes	Number (4) of quarterly reports on status of investigations for complaints received	Quarterly Reports	Target	Number	4	4	1	1	1	1	Internal Audit	Manager Internal Audit	MFCLM Executive Mayor
MFCLM				Capital	Opex									
Output 4.2: Sound Good Governance														
OUTPUT F-OP-4.2	Good Governance	Percentage (100) Internal audit plan implemented	Approved reports by EXCO	Target	%	96.66	100	100	100	100	100	Internal Audit	Manager Internal Audit	MFCLM Executive Mayor
MFCLM				Capital	Opex	Opex	Opex							

National and Provincial Alignment : District Outcome 5 : Safe Communities																
NDP Chapter 12: Building Safer Communities																
11. Create a better South Africa, contribute to a better and a safer South Africa in a better world																
1. Putting people and their concerns first, Deliver municipal services to correct quality and standard																
6. Modernisation of the public service and state																
Public Safety																
KPA 2: Basic service delivery																
Provision of Local Economic Development and Social Development (Goal 2)																
MUNI.	PLANNING LEVEL	PLANNING STATEMENT	INDICATOR	EVIDENCE	TYPE	UOM	BASE LINE	ANNUAL TARGET	Q1	Q2	Q3	Q4	Administrative DEPT	RESP PERSON	Political OVERSIGHT	
MFCLM	OUTCOME F-O-5.0	Ensure safer communities within Merafong City	Number (1) development of the Merafong City Safety Plan	Approved Merafong Safety Plan	Capital Opex	Number Opex	1 Opex	1 Opex	1 Opex	100 Opex	100 Opex	100 Opex	100 Opex	Office of the Municipal Manager	Municipal Manager	MFCLM Executive Mayor
Output 5.1: To ensure that People of Merafong City are and feel safe																
MFCLM	OUTPUT F-OP-5.1	To ensure that People of the Merafong City are and feel safe	Percentage (100) implementation of a monthly Public Safety services plan to ensure that there are 24 hour services within the Merafong Municipal area	Monthly Reports	Capital Opex	% Opex	100 Opex	100 Opex	100 Opex	100 Opex	100 Opex	100 Opex	100 Opex	Community Services	Executive Director: Community Services	MMC Public Safety and Transport

MFCLM	OUTPUT F-OP-5.2	To ensure that People of the Meratong City are and feel safe	Implementation of CCTV Biometrics internal security system including alarms	Monthly Reports	Target	%	66.66	100	100	100	100	100	Community Services	Executive Director: Community Services	MMC Public Safety and Transport
					Capital										
					Opex	Opex	Opex	Opex	Opex	Opex					
Sub Output 5.1.2: Implementation of By-Law Enforcement on Illegal Trading															
MFCLM	SUB OUTPUT F-SO-5.1.2	By-Law Enforcement on Illegal Trading	Number (1) of street trading by-laws reviewed	Draft by-laws approved by Section 80	Target	Number	0	1	1				LED	Manager: LED	MMC, LED
					Capital										
					Opex	Opex	Opex								
Activity 5.1.3.1: Establishment of joint law enforcement															
MFCLM	ACTIVITY F-A-5.1.3.1	Law enforcement measures	Percentage (100) enforcement of By-laws	Monthly reports	Target	%	100	100	100	100	100	100	Public Safety	Manager: Public Safety	MMC, Public Safety and Transport
					Capital										
					Opex	Opex	Opex	Opex	Opex						

National and Provincial Alignment : District Outcome 6 : Educated Communities															
Chapter 9: Improving Education, innovation and training															
1. Improved quality of basic Education															
2. Deliver municipal services to the right (correct) quality and standard															
6. Modernisation of the public service and the state															
Health & Social Development: Long and healthy life for all socially integrated communities															
KPA 2: Basic service delivery															
Provision of Local Economic Development and Social Development Services (Goal 2)															
MUNI.	PLANNING LEVEL	PLANNING STATEMENT	INDICATOR	EVIDENCE	TYPE	UOM	BASE LINE	ANNUAL TARGET	Q1	Q2	Q3	Q4	Administrative		Political
									DEPT	RESP PERSON	DEPT	RESP PERSON			
Outcome 6: To improve Basic Education in the West Rand Region															
MFCLM	OUTCOME F-O-6.0	To improve Basic Education in the West Rand Region	Number (4) of ECDC awareness campaigns conducted	Report on awareness ECDC Attendance Registers	Target	Number	3	4	1	1	1	1	Office of the Municipal Manager	Municipal Manager	MFCLM Executive Mayor
									Capital	Opex	Opex	Opex			
Output 6.1: Coordinate and support the ECDC on Social Development programmes with provincial departments															
MFCLM	OUTPUT F-OP-6.1	Coordinate and support the ECDC on Social Development programmes with provincial departments	Number (4) of ECDCs coordinated and supported through Social Development programmes in conjunction with provincial departments	Report on Coordination and support provided to ECDCs	Target	Number	3	4	1	1	1	1	Community Services	Executive Director: Community Services	MMC, Health and Social Development
									Capital	Opex	Opex	Opex			

Output 6.2: Library Programmes

MFCLM	OUTPUT F-OP-6.2	Calendar of Events for Library	Number of (1) of library services (calendar) of events developed	Approved Library Calendar of Events	Target		Number	1	1	1	1	1	1	Community Services	Executive Director: Community Services	MMC, Health and Social Development
					Capital	Opex										
MFCLM	SUB OUTPUT F-SO-6.2.1	Promote Library Programmes	Percentage (100) implementation of the Library Programmes as per approved calendar of events	Monthly Reports	Target	%	94.44	100	100	100	100	100	100	Library Information Services	Chief Librarian	MMC, Sports, Recreation, Arts & Culture
					Capital	Opex	Opex	Opex	Opex	Opex	Opex	Opex				

Sub Output 6.2.1: Status of Community Based Learning and Teaching Campaigns from a regional perspective

National and Provincial Alignment : District Outcome 7 : Healthy Communities

Chapter 10: Promoting health

2. A long and healthy life for all South Africans

1. Put people and their concerns first - listen & communicate

3. Accelerating social transformation 4. Modernisation of the public service and the state

2. Health and Social Development

KPA 2: Basic service delivery

Provision of Local Economic Development and Social Development Services (Goal 2)

MUNL	PLANNING LEVEL	PLANNING STATEMENT	INDICATOR	EVIDENCE	TYPE	UOM	BASE LINE	ANNUAL TARGET	Q1	Q2	Q3	Q4	Administrative		Political
													DEPT	RESP PERSON	
Outcome 7.0: Healthy Communities															
MFCLM	OUTCOME F-O-7.0	Healthy communities	Number (1) of Healthy Communities plan approved	Approve Integrated Healthy Communities Plan	Target	Number	1	1	1					Office of the Municipal Manager	MFCLM Executive Mayor
					Capital	Opex		Opex							
Output 7.1: Improve Healthy Lifestyles															
MFCLM	OUTPUT F-OP-7.1	Calendar of Events on Healthy and Social Development	Percentage (100) Implementation of Healthy and Social Development calendar of events	Signed Monthly Reports and attendance registers	Target	%	93.33	100	100	100	100	100		Community Services	Executive Director: Community Services
					Capital	Opex		Opex							
Sub Output 7.1.1: Strengthen Health Programmes : HIV, TB, and Dread Diseases															
MFCLM	SUB OUTPUT F-SO 7.1.1	Strengthen Health Programmes : HIV, TB, and Dread Diseases	Percentage (100) implementation of HIV & AIDS Community based program as per grant funding	Quarterly Reports	Target	%	100	100	100	100	100	100		Exec Mayor's Office	Executive Mayor
					Capital	Opex		Opex							
Activity 7.1.1.1: Status on support provided to indigent burial															
MFCLM	ACTIVITY F-A-7.1.1.1	Support to Families with Indigent Burials	Percentage (100) of indigent burials assistance to families	Requisitions, Invoice, Quotations and Letters of request	Target	%	100	100	100	100	100	100		Health and Social Development	Manager Health and Social Development
					Capital	Opex		Opex							

NDP Chapter 5: Ensuring environmental sustainability and transition to a low-carbon economy															
10. Environmental Assets and Natural Resources that are well protected and continually enhanced															
2. Deliver municipal services to the right (correct) quality & standards															
2. Decisive Spatial Transformation 5. Modernisation of the Economy															
Health and Social Development															
KPA 4: Good Governance and Public Participation															
Mun. Strategic Goal															
Provision of Basic Service Delivery (Goal 1)															
MUNI.	PLANNING G LEVEL	PLANNING STATEMENT	INDICATOR	EVIDENCE	TYPE	UOM	BASE LINE	ANNUAL TARGET	Q1	Q2	Q3	Q4	Administrative DEPT	RESP PERSON	Political OVERSIGHT
Outcome 8.0: Ensure Environmental Sustainability within the West Rand Region															
MFCLM	OUTCOME F-O-8.0	Ensure compliance to Environmental Legislations	Number (1) of Environmental Operational Plan compiled for Merapong City	Approved Environmental Management plans	Target Capital Opex	Number Opex	100	1 Opex	1				Office of the Municipal Manger	Municipal Manager	Executive Mayor
Output 8.2: Compliance to Environmental Legislations															
MFCLM	OUTPUT F-OP-8.2	Ensure compliance to Environmental Legislations	Percentage (100) of environmental Audits conducted vs planned	Environmental Audit report	Target Capital Opex	% Opex	100	100 Opex	100	100	100	100	Spatial Planning, Land Use and Environmental Management	Manager Spatial Planning and Environmental Management	MMC, Integrated Environmental management
Sub Output 8.2.1: Ensure compliance to Air Quality and Environmental Legislations															
MFCLM	SUB OUTPUT 8.2.1	Ensure compliance to Sustainable Environmental Legislations	Percentage (100) of non-compliance detected vs non-compliance notices issued within 7 days of identification	Environmental contravention register, inspection report, Statutory notices	Target Capital Opex	% Opex	100	100 Opex	100	100	100	100	Spatial Planning, Land Use and Environmental Management	Manager Spatial Planning and Environmental Management	MMC, Integrated Environmental management
Sub Output 8.2.2: Ensure open Space Management through eradication of illegal dumping, parks development, greening and awareness campaigns															
MFCLM	SUB OUTPUT 8.2.2	Maintenance of Parks	Percentage (100) of parks and cemeteries development maintenance target met	Monthly progress reports signed off by MM	Target Capital Opex	% Opex	59.74	100 Opex	100	100	100	100	Parks, Recreation and Cemeteries	Chief Parks, Recreation and Cemeteries	MMC, Integrated Environmental management

National and Provincial Alignment : District Outcome 9 : Build Spatially Integrated Communities

NDP Chapter 8: Transforming human settlement and the national space economy

9. A responsive, accountable, effective and efficient local government developmental system

2. Deliver Municipal Services to Right Quality & Standard

7. Modernisation of human settlements and urban development

Regional planning and economic goal

KPA 3: Local economic development

Provision of Basic Service Delivery (Goal 1)

MUNL	PLANNING LEVEL	PLANNING STATEMENT	INDICATOR	EVIDENCE	TYPE	UOM	BASE LINE	ANNUAL TARGET	Q1	Q2	Q3	Q4	Administrative		Political
													DEPT	RESP PERSON	

Outcome 9.0: Build Spatially Integrated Communities

MFCLM	OUTCOME F-O-9.0	Build Spatially Integrated Communities	Number (1) of Spatial Development Framework reviewed	SDF Document	Target	Number	1	1	1	1	1	1	1	Office of the Municipal Manager	Municipal Manager	MFCLM Executive Mayor

Sub Output 9.1.1: Provision of State Owned Land and Properties for Development

MFCLM	SUB OUTPUT F-SO-9.1.1 (1)	Provision of Municipal Owned Land and Properties for Development	Number (1) of strategic municipal owned land parcels alienated in terms of the Municipal 5-year land Alienation Plan	Signed Lease Agreements	Target	%	1	0	90	90	90	90	1	Spatial Planning, Land Use and Environmental Management	Manager: Spatial Planning and Environmental Management	MMC Human Settlement
					Target											
				Monthly Occupation Reports	Target											
					Capital											
					Opex			Opex								
					Target											
					Capital											
					Opex			Opex								
					Target											
					Capital											
					Opex			Opex								
					Target											
					Capital											
					Opex			Opex								
					Target											
					Capital											
					Opex			Opex								
					Target											
					Capital											
					Opex			Opex								
					Target											
					Capital											
					Opex			Opex								
					Target											
					Capital											
					Opex			Opex								

Sub Output 9.1.2: Implementation of SPLUMA, Bylaws, 2016

MFCLM	SUB OUTPUT	Implementation of the principle of administrative Justice As per the SPLUMA, 2013	Percentage (100) of completed applications submitted v s application processes within 60 days	Processed application, record of decision Application Register by the ED	Target	%	100	100	100	100	100	100	Spatial Planning, Land Use and Environmental Management	Manager: Spatial Planning and Environmental Management	MMC, Local Economic & Rural Development
MFCLM	SUB OUTPUT F-SO-9.1.2 (1)	Implementation of SPLUMA Regulatory Framework	Percentage (100) statutory notices issued within 7 days in term of illegal land uses detected	Progress Report on statutory notices, illegal land use register and inspection report	Target	%	100	100	100	100	100	100	Spatial Planning, Land Use and Environmental Management	Manager: Spatial Planning and Environmental Management	MMC, Local Economic & Rural Development
MFCLM	SUB OUTPUT F-SO-9.1.2 (2)	Implementation of SPLUMA Regulatory Framework	Percentage (100) statutory notices issued within 14 days in term of illegal buildings detected	Progress Report on statutory notices, illegal buildings identified and inspection register	Target	%	100	100	100	100	100	100	Spatial Planning, Land Use and Environmental Management	Manager: Spatial Planning and Environmental Management	MMC, Local Economic & Rural Development

Sub Output 9.1.3: Building Controls

MFCLM	SUB OUTPUT	Building Plans processed in accordance with legislative timeframes	Percentage (100) building inspections conducted vs applied for within 30 days	Building application form, inspection report	Target	%	100	100	100	100	100	100	Spatial Planning, Land Use and Environmental Management	Manager: Spatial Planning and Environmental Management	MMC Human Settlement Land
MFCLM	SUB OUTPUT F-SO-9.1.3 (1)	Approved Building Plans	Percentage (100) building plans processed (<500m2) within 30 days	Building plans application Register	Target	%	100	100	100	100	100	100	Spatial Planning, Land Use and Environmental Management	Manager: Spatial Planning and Environmental Management	MMC Human Settlement
MFCLM	SUB OUTPUT F-SO-9.1.3 (2)	Approved Building Plans	Percentage (100) building plans processed (>500m2) within 60 day	Building plans application Register, letters to applicant	Target	%	100	100	100	100	100	100	Spatial Planning, Land Use and Environmental Management	Manager: Spatial Planning and Environmental Management	MMC Human & Land

Output 9.2: Administration of Housing Applications

MFCLM	OUTPUT	Provision of Housing: Reduction in the housing backlog	Turnaround time (7 Days) in processing new housing applications	Application forms and housing waiting list	Target	%	7 days	7 days	7 days	7 days	7 days	7 days	Urban Planning and Development	Executive Director: Urban Planning and Development	MMC, Local Economic & Rural Development
MFCLM	OUTPUT F-OP-9.2				Target	Capital	Opex	Opex	Opex	Opex	Opex	Opex	Urban Planning and Development	Executive Director: Urban Planning and Development	MMC, Local Economic & Rural Development

Sub Output 9.2.1: Coordination of Human settlements Projects with the objective of reducing backlog

MFCLM	SUB OUTPUT F-SO-9.2.1	Coordination of Human settlements Projects	Number (7) of Human Settlements Projects coordinated	Quarterly Projects Progress Report signed by consulting engineer	Target	Number							Human Settlement	Manager Human Settlement	MMC Human Settlement
						Capital	Opex	Opex	Opex	Opex	Opex	Opex			
						7	7	2	2	2	2	1			

Activity 9.2.1.2: Issuing of Title Deed

MFCLM	ACTIVITY F-A-9.2.1.2 (2)	Reduction of the number of title deed in the possession of the Municipality	Number (400) of title deeds issued to the beneficiaries	Signed acceptance notes	Target	%							Human Settlement	Manager Human Settlement	MMC Human Settlement
						Capital	Opex	Opex	Opex	Opex	Opex	Opex			
						0	400	-	-	-	200	200			

Activity 9.2.1.3: Revitalisation of distressed mining towns (informal settlement upgrading)

MFCLM	ACTIVITY F-A-9.2.1.3 (2)	Revitalisation of distressed mining towns (informal settlement management)	Number (1) updated Informal Settlements database updated	Informal settlement registered	Target	#							Human Settlement	Manager Human Settlement	MMC Human Settlement
						Capital	Opex	Opex	Opex	Opex	Opex	Opex			
						0	1	-	-	-	-	1			

Activity 9.2.1.4: Updating of revised regional Sustainable human settlements plan

MFCLM	ACTIVITY F-A-9.2.1.4	Addressing housing backlog	Number (1) of housing plan reviewed	Revised housing plan submitted to council by 31 May	Target	%							Human Settlement	Manager Human Settlement	MMC Human Settlement
						Capital	Opex	Opex	Opex	Opex	Opex	Opex			
						1	1	-	-	-	1	-			

National and Provincial Alignment : District Outcome 10 : Social Cohesive Communities

Chapter 10: Promoting health															
2. A long and healthy life for all South Africans															
1. Put people and their concerns first - listen & communicate															
3. Accelerating social transformation 4. Modernisation of the public service and the state															
Health & Social Development: Long and healthy life for all socially integrated communities															
Provision of Local Economic Development (Goal 2)															
KPA 2: Basic Service Delivery															
MUNI.	PLANNING LEVEL	INDICATOR	EVIDENCE	TYPE	UOM	BASE LINE	ANNUAL TARGET	Q1	Q2	Q3	Q4	Administrative		Political	
												DEPT	RESP PERSON		
Outcome 10.0: Healthy and united social cohesive communities															
MFCLM	OUTCOME F-O-10.0	Healthy and united social cohesive communities	Number (1) of Calendar of events for Sports Recreation, Arts, Culture and Heritage	Approved Calendar of Events	Target	Number	1	1	1	1	1	1	Office of the Municipal Manager	Municipal Manager	Executive Mayor
					Capital	Opex									
Output 10.1: Establish a Socially Cohesive West Rand Community															
MFCLM	OUTPUT F-OP-10.1	Calendar of events for Sports Recreation, Arts, Culture and Heritage	Percentage implementation (100) of Calendar of events for Sports Recreation, Arts, Culture and Heritage implemented	Signed Monthly Reports	Target	%	75	100	100	100	100	100	Community Services	Executive Director: Community Services	MMC: Health and Social Development
					Capital	Opex									
Sub Output 10.1.1: Implement Social Cohesion Initiatives / Programmes															
MFCLM	OUTPUT F-A-10.1.1 (1)	Maintenance of Merarong Sports Facilities	Percentage (100) Implementation of Sports Facilities Maintenance Plan	Signed Approved Maintenance plan Monthly Reports by MM	Target	%	50	100	100	100	100	100	Parks, Recreation and Cemeteries	Chief Parks, Recreation and Cemeteries	MMC, Integrated Environmental management
					Capital	Opex									

MFLCM	SUB OUTPUT F-SO-10.1.2	Implement Sports and recreation Programmes	Percentage (100) of Sports and recreation programmes implemented	Monthly Reports, Attendance registers	Target Capital	%	50	100	100	100	100	100	100	Sports, Arts, Culture, Heritage and Tourism	Manager Sports and Recreation	MMC, Health and Social Development
Activity 10.1.1.1: Social Cohesion Promoted Through Unity In Diversity Events																
MFLCM	ACTIVITY F-A-10.1.1.1	Promote Arts, Culture and Heritage Programmes	Percentage (100) of Arts and Culture Services provided vs implemented	Signed Monthly reports and Attendance Registers	Target Capital	%	70	100	100	100	100	100	100	Sports, Arts, Culture, Heritage and Tourism	Manager: Sports and Recreation	MMC, Sports, Recreation, Arts & Culture
Activity 10.1.1.2: Provide Status On Construction And Upgrade Of Social Infrastructure																
MFLCM	ACTIVITY F-A-10.1.1.2 (2)	Maintenance of community Facilities	Percentage (100) Implementation of Community Facilities Maintenance Plan	Signed Approved Maintenance plan Monthly Reports by MM	Target Capital	%	48.61	100	100	100	100	100	100	Civil Engineering	Manager: Civil Engineering	MMC, Roads, Storm water & Public Works

National and Provincial Alignment : District Outcome 11 : Reduced Unemployment

Chapter 3: Economy and Employment																	
4. Decent employment through inclusive economic growth																	
1. Put People & Their Concerns First : Listen and Communicate																	
3. Accelerating social transformation 4. Transformation of the State and governance																	
Regional planning and economic goal																	
Provision of Local Economic Development (Goal 2)																	
COGTA KPA 's																	
KPA 3: Local Economic Development																	
MUNI.	PLANNING LEVEL	PLANNING LEVEL	INDICATOR	EVIDENCE	TYPE	UOM	BASE LINE	ANNUAL TARGET	Q1	Q2	Q3	Q4	Administrative		Political		
													DEPT	RESP PERSON		OVERSIGHT	
Outcome 11.0: Strategic Investment Attraction																	
MFCLM	OUTCOME F-O-11.0	Number (1) of Strategic Investment Opportunities Facilitated	Indicator measures Strategic Investment Opportunities Facilitated, reported as a percentage in the performance reports	Council Resolution	Target	Number	0	1							Office of the Municipal Manager	MFCLM Municipal Manager	MFCLM Executive Mayor
					Capital	Opex											
Sub Output 11.1: Job Creation through LED Initiatives																	
MFCLM	SUB OUTPUT F-SO-11.1 (1)	Job Creation through LED Initiatives	Number (140) of jobs created through LED initiatives	Monthly reports	Target	Number	2750	140	35	35	35	35	35		Local Economic and Development	Manager Local Economic Development	MMC, Local Economic & Rural Development
					Capital	Opex											
MFCLM	SUB OUTPUT F-SO-11.1 (2)	Reduce unemployment	Number of jobs created through EPWP programmes	Monthly reports Attendance Register	Target	Number	0	400	100	100	100	100	100		Project Management Unit	Manager Project Management Unit	MMC: Integrated Environmental Management
					Capital	Opex											

Chapter 3: Economy and Employment															
4. Decent employment through inclusive Economic growth															
2. Deliver Municipal Services to Right Quality & Standard															
1. Radical Economic transformation 3. Accelerating social transformation															
Regional planning and economic goal															
Mun. Strategic Goal															
Provision of Local Economic Development (Goal 2)															
COGTA KPA's															
KPA 1: Local Economic Development															
MUN. PLANNING LEVEL	PLANNING LEVEL	INDICATOR	EVIDENCE	TYPE	UOM	BASE LINE	ANNUAL TARGET	Q1	Q2	Q3	Q4	Administrative		Political	
								DEPT	RESP PERSON	DEPT	RESP PERSON				
Outcome 12.0: Economic Development															
MFCLM	OUTCOME ME F-O-12.0	Review of the Meratong Growth and Development Strategy 2014	Council Resolution	Target	Number	0	1	Opex	Opex	Opex	Opex	1	Office of the Municipal Manager	Municipal Manager	Executive Mayor
								Capital	Opex	Opex	Opex				
Output 12.1: Promote Regional Economic Development and Growth Small Medium Macro Enterprise (SMME) Support															
MFCLM	OUTPUT F-OP-12.1 (1)	Promotion and development of SMMEs	Business Licenses And Street Trading Applications Register	Target	Days	30 Days	30 Days	Opex	Opex	Opex	Opex	30	Local Economic and Development	Executive Director: Urban Planning and Development	MMC: Local Economic & Rural Development
								Capital	Opex	Opex	Opex				
MFCLM	OUTPUT F-OP-12.1 (2)	Implementation of LED Plan	Quarterly reports	Target	Number	3	4	Opex	Opex	Opex	Opex	1	Local Economic and Development	Executive Director: Urban Planning and Development	MMC: Local Economic & Rural Development
								Capital	Opex	Opex	Opex				

Chapter 14: Fighting Corruption																
9. A responsive, accountable, effective and efficient local government system;																
3. Good Governance & Sound Administration																
4. Transformation of the State and governance																
5. Business Excellence within the WRDM																
Provision of Financial Viability and Management (Goal 4)																
KPA 1 : Institutional Transformation & Organisational Development																
MUNL	PLANNING LEVEL	PLANNING LEVEL	INDICATOR	EVIDENCE	TYPE	UOM	BASE LINE	ANNUAL TARGET	Q1	Q2	Q3	Q4	Administrative		Political	
													DEPT	RESP PERSON		
Outcome 13.0: Robust Financial Administration																
MFCLM	OUTCOME ME F-O-13.0	Robust Financial Administration	Percentage (100) implementation of the Financial Turnaround Plan –Priority plan implemented- Credit control	Monthly reports	Target Capital	%	84.43	100	100	100	100	100	100	Office of the Municipal Manager	Municipal Manager	Executive Mayor
MFCLM	OUTCOME F-O-13.0(2)	Resolved of prior year Audit findings	Percentage (100) of prior year Audit findings resolved (OPCA)	OPCA Action plan and reports	Target Capital	%	47	100	87	100	100	100	100	Budget and Treasury	Chief Financial Officer	MMC: Finance
MFCLM	OUTCOME ME F-O-13.0	Robust Financial Administration	Number (1) of Annual Financial Statements 2022/23 submitted by due date, end August	AFS	Target Capital	#	1	1	1	1	1	1	1	Budget and Treasury	Chief Financial Officer	MMC: Finance
MFCLM	OUTCOME F-O-13.0	Robust Financial Administration	Ratio debt coverage (norm 45%)	Section 71 & Section 52 Monthly Reports	Target Capital	%	43	11.4	11.4	11.4	11.4	11.4	11.4	Budget and Treasury	Chief Financial Officer	MMC: Finance

MFCLM	OUTCOME F-O-13.0	Robust Financial Administration	Ratio outstanding service debtors to revenue (norm 8.3%)	Section 71 & Section 52 Monthly Reports	Target Capital	%	38.91	30	12.09	30	30	Budget and Treasury	Chief Financial Officer	MMC: Finance
					Opex									
MFCLM	OUTCOME F-O-13.0	Robust Financial Administration	Cash vs Cost coverage ratio achieved (norm 1:2:1)	Section 71 & Section 52 Monthly Reports	Target Capital	%	11.01	1:2:1			1:2:1	Budget and Treasury	Chief Financial Officer	MMC: Finance
					Opex									
MFCLM	OUTCOME F-O-13.0	Robust Financial Administration	Collection Rate (Norm 95%)	Section 71 & Section 52 Monthly Reports	Target Capital	%	53.26	60	60	60	60	Budget and Treasury	Chief Financial Officer	MMC: Finance
					Opex									

Output 13.1: Clean Audit : Financial Performance

MFCLM	OUTPUT F-OP-13.1 (1)	Sound Financial Management	Unqualified Audit Opinion maintained	2022/23 Auditor General Report	Target Capital	Number	0	1	0			Budget and Treasury	Chief Financial Officer	MMC: Finance
					Opex			Opex						

Sub Output 13.1.1: Financial Controls and Reporting

MFCLM	SUB OUTPUT F-SO-13.1.1	Management Financial Controls and Reporting	Number (16) of budget performance reports on financial operations submitted	Report: Section 71 monthly, Section 72 midterm and Section 52 and quarterly reports	Target Capital	Number	16	4	4	4	4	Finance	Chief Financial Officer	MMC Finance
					Opex			Opex						

Output 13.2: Revenue levied v/s collected

MFCLM	OUTPUT F-OP-13.2	Revenue collected v/s targeted	Percentage (100) of revenue collected from payment of traffic fines issued vs the monthly target (R250 000 monthly target)	Signed Monthly reports	Target Capital	%	74.78	100	100	100	100	100	100	100	MMC, Public Safety and Transport
					Opex			Opex							
MFCLM	SUB OUTPUT 13.2.1	Implementation of Debt Collection	Percentage 100 collection of debtors outstanding for more than 90 days	Debt collection reports	Target Capital	%	65.73	100	100	100	100	100	100	100	MMC Finance
					Opex			Opex							

Sub Output 13.2.1: Implementation of cost containment measures

MFCLM	SUB OUTPUT F-SO-13.2.1	Cost Efficiencies	Percentage achieved on a rate below 30% of labour cost to total expenditure	Section 71/52 Report	Target	%	26.6	30	30	30	30	30	30	30	Finance	Chief Financial Officer	MMC Finance
					Capital	Opex											

Sub Output 13.2.2: Bad Debts Written Off

MFCLM	SUB OUTPUT F-SO-13.2.2	Bad Debts Written off	Percentage (100) achieved in bad debt written off vs provision of bad debt	Council Resolution	Target	%	100	100	100	100	100	100	100	100	Finance	Chief Financial Officer	MMC Finance
					Capital	Opex											

Sub Output 13.3: Ensure Efficient Expenditure Management

MFCLM	SUB OUTPUT F-SO-13.2.5	Timeous payments to creditors	Achieved average number (30) of days for creditors payments made	Section 71/52 reports	Target	Number	130	30	30	30	30	30	30	30	Finance	Chief Financial Officer	MMC Finance
					Capital	Opex											

Output 13.3: Ensure Efficient Budget Management

MFCLM	OUTPUT F-OP-13.3 (1)	Ensure Efficient Budget Management within	Percentage (90) achieved on Operational Budget Spent (OPEX) (100%)	Section 71/52 Report	Target	%	59.64	90	90	90	90	90	90	90	Finance	Chief Financial Officer	MMC Finance
					Capital	Opex											

Sub Output 13.3.1: Ensure Efficient Capital Expenditure Management

MFCLM	SUB OUTPUT F-SO-13.3.1	Ensure Efficient Capital Expenditure Management	Percentage (100) of capital budget spent on capital projects (NI)	Section 71/52 Report	Target	%	63.94	100	100	100	100	100	100	100	Project Management Unit	Manager PMU	MMC, Roads, Storm water & Public Works
					Capital	Opex											

Output 13.4: Effective and Efficient Supply Chain Management

MFCLM	OUTPUT F-OP-13.4 (1)	Compliance to Supply Chain Management Processes	Annual review of Supply Chain Management Policy	Revised SCM Policy at least once annually	Target	Number	1								Supply Chain Management	Manager Supply Chain Management	MMC Finance
					Capital	Opex											
MFCLM	OUTPUT F-OP-13.4 (2)	Ensure procurement processes followed complies with SCM policies	Percentage procurement of capital projects done within stipulation of procurement plan	Section 71/52 reports, appointment letters	Target	%	36.66	100	100	100	100	100	100	100	Supply Chain Management	Manager Supply Chain Management	MMC Finance
					Capital	Opex											

MFCLM	OUTPUT F-OP-13.4 (3)	Increasing sourcing of goods and services from local suppliers	Percentage (100) suppliers appointed through procurement process	Section 71/52 reports	Target*	%	33.33	100	100	100	100	100	100	Supply Chain Management	Manager Supply Chain Management	MMC Finance
			Opex	Opex	Capital	Opex										
MFCLM	OUTPUT F-OP-13.4 (4)	Project reports as certified by project consultant and PMU	Percentage (30) subcontracting of the construction value of infrastructure projects	Project reports as certified by project consultant and PMU	Target	%	46	100	100	100	100	100	100	Supply Chain Management	Manager Supply Chain Management	MMC Finance
			Opex	Opex	Capital	Opex										
Sub Output 1.2.1: Indigent programme																
MFCLM	SUB OUTPUT F-SO-1.2.1	Provision of Free Basic Services to Indigents	Percentage (100) of registered indigent provided with free basic services (NI)	Monthly BIQ Finance Report from CFO	Target	%	100	100	100	100	100	100	100	Finance	Chief Financial Officer	MMC: Finance
			Opex	Opex	Capital	Opex										
Sub Output 13.4.1: Contract Management																
MFCLM	SUB OUTPUT M-SO-13.4.1	Contract Management	Percentage (100) contract management system implemented	Contract register submitted quarterly	Target	%	100	100	100	100	100	100	100	Legal and Administration	Executive Director Corporate Support Services	MMC, Corporate and Shared Services
			Opex	Opex	Capital	Opex										

National Outcome 1 Provincial Alignment : District Outcome 14

Chapter 13: Building a capable developmental state

9. A responsive, accountable, effective and efficient local government system;

3. Good Governance & Sound Administration

1. Radical economic transformation 2. Decisive spatial transformation 3. Accelerating social transformation

Provision of Institutional Transformation and Organisational Development (3)

KPA 1 : Institutional Transformation & Organisational Development

MUNI.	PLANNING LEVEL	INDICATOR	EVIDENCE	TYPE	UOM	BASE LINE	ANNUAL TARGET	Q1	Q2	Q3	Q4	Administrative		Political
												DEPT	RESP PERSON	

Outcome 14.0: Institutional Planning and Transformation

MFCLM	OUTCOME F-O-14.0	Institutional Planning and Transformation	Percentage (100) Financial policy reviewed	Process plan and Monthly reports	Target		%	100	100	100	100	100	Office of the Municipal Manager	Municipal Manager	Executive Mayor
					Capital	Opex									

Output 14.1: Clean Audit: Number Financial Performance

MFCLM	OUTPUT M-OP-14.1	Quarterly Performance Report	Number (2) of Organisational Performance Reports submitted to council	Midterm & Annual Performance Reports and Council Resolutions	Target		Number	2	2	1	1	1	Office of the COO	Chief Operating Officer	Executive Mayor
					Capital	Opex									

Sub Output 14.1.1: Robust Regional Integrated Planning and Performance Management

MFCLM	SUB OUTPUT M-SO-14.1.1	Implementation of IDP Process Plan	Percentage (100) IDP process plan implemented and approved by Council	Report on activities implemented as per process plan	Target		%	100	100	100	100	100	IDP/GR	Manager IDP/GR	Executive Mayor
					Capital	Opex									

Sub Output 14.1.2: Effective and Efficient IGR Model

MFCLM	SUB OUTPUT M-SO-14.1.2	Effective and Efficient IGR Model	Percentage (100) implementation of an effective and efficient IGR Plan	IGR Quarterly Reports	Target	%	100	100	100	100	100	100	IDP/IGR	Manager IDP/IGR	Executive Mayor
					Capital	Opex	Opex	Opex	Opex	Opex	Opex				
MFCLM	SUB OUTPUT M-SO-14.1.3	Effective and Efficient IGR Model	Number (1) IGR plan	Approved IGR plan	Target	Number	100	1	1	1	1	1	IDP/IGR	Manager IDP/IGR	Executive Mayor
					Capital	Opex	Opex	Opex	Opex	Opex	Opex				

Output 14.2: Efficient Corporate Support Services

MFCLM	OUTPUT M-SO-14.2	Service delivery improvement through effective customer care	Percentage (100) of calls received vs reported to relevant departments	Monthly reports, Register	Target	%	100	100	100	100	100	100	Corporate Communications and Marketing	Manager: Communications and Public Relations	MMC, Corporate and Shared Services
					Capital	Opex	Opex	Opex	Opex	Opex	Opex				
MFCLM	OUTPUT M-SO-14.2		Percentage (100) of feedback given to complainants within 7 day	Monthly reports, Register	Target	%	100	100	100	100	100	100	Corporate Communications and Marketing	Manager: Communications and Public Relations	MMC, Corporate and Shared Services
					Capital	Opex	Opex	Opex	Opex	Opex	Opex				

Sub Output 14.2.1: ICT Services														
MFCLM	SUB OUTPUT M-SO-14.2.1	ICT Services	Percentage (100) information Communication Technology Master System plan implemented	Monthly Reports	Target	%	100	100	100	100	100	100		
					Capital	Opex	Opex	Opex	Opex	Opex	Opex	Opex	Opex	Opex
												Information Services	ICT Manager	MMC, Corporate and Shared Services
Sub Output 14.2.2: Corporate Communication and Branding														
MFCLM	SUB OUTPUT F-SO-14.2.2	Implementation of the Communication Plan	Percentage (100) communication plan implemented	Monthly reports	Target	%	100	100	100	100	100	100		
					Capital	Opex	Opex	Opex	Opex	Opex	Opex	Opex		
												Corporate Communications and Marketing	Manager: Communications and Public Relations	MMC, Corporate and Shared Services
Sub Output 14.2.3: Fleet Management														
MFCLM	SUB OUTPUT M-SO-14.2.3	Ensure effective and efficient Fleet Management	Percentage (100) implementation of fleet management Plan	Fleet Monthly reports	Target	%	100	100	100	100	100	100		
					Capital	Opex	Opex	Opex	Opex	Opex	Opex	Opex		
												Corporate Support Services	Executive Director Corporate Support Services	MMC, Corporate and Shared Services



MERAFONG CITY LOCAL MUNICIPALITY

OFFICE OF THE CHIEF OPERATIONS OFFICER

PO Box 3, CARLETONVILLE, 2500 o Halite Street, CARLETONVILLE, 2499
Tel: (018) 788 9040 o o E-mail:engamashet@merafong.gov.za

Ref: MEMO/ Q1

INTERNAL MEMORANDUM

TO	MUNICIPAL MANAGER
FROM	PMO MANAGER
DATE	26 JUNE 2023
SUBJECT	EXTENSION FOR EXTENSION OF ACTING ARRANGEMENT

PURPOSE

The purpose of this report is to request an approval for acting arrangement for Ms. Y. Mapasa to a position of a Project Coordinator, a position that is higher than her current appointment.

BACKGROUND

Ms Y. Mapasa was appointed by the Municipality since November as a 2010 as the Admin Officer (Job Level 7) in the Civil Engineering Section and the following are her official job descriptions:

Manage daily requirements and operations of the Section Develop monthly reports and submission of performance information • Maintaining sectional register. Deal with the incoming and outgoing mail of the Section • Deal with all faxed received and distribute to the relevant officials within the section • Records administration of the Section, Work in Progress Evaluation • Taking of minutes of meetings.

PMO has a lot of responsibilities within the organisation. The Municipality is at the end of the financial year there are audits that are required annually, there are which entails extensive preparations for the audit processes from both internal and external auditors.

DISCUSSION

The position of the PMO Project Coordinator is currently vacant and budgeted for. The office is currently operating with two (2) officials in capturing, consolidation, monitoring and evaluation of monthly reports submitted by different departments for compilation of quarterly, midterm and annual performance reports: The current

project coordinator in the office is added with the additional responsibilities in championing and reporting on EPWP programs. At this stage the champion is still familiarising himself with the requirements of the duties and there is a stringent meeting that he is currently attending.

It is against this background that the office is requesting Ms. Mapasa to come and assist with the administrative duties within the section. Her assignment to act in the PMO is greatly assisting by addressing the AG findings especially in the Infrastructure Department. We note the EXCO resolution for acting rotational however, at this stage we are unable to rotate as Ms. Mapasa is currently in the processes of finalising and putting systems in place with regard to SMARTNESS of and standardising of works orders.

MOTIVATION

Considering the above background and discussion it is motivated that Ms. Mapasa be considered for acting to the position of a Project Management Level 5 in assisting with duties and responsibilities attached to the position. Ms. Mapasa has
Considering the above background and discussion it is motivated that Ms. Mapasa be considered for acting to the position of a Project Management level 5 in assisting with duties and responsibilities attached to the position. Ms. Mapasa has;
Postgraduate Diploma in Management Public and Non-Profit Management,
Bachelor of Arts I Media Communication and Culture, National Qualification (**NQF**) **Level 5** Integrated Development Plan, National Qualification (**NQF**) **Level 5** Programmed in Basic, Intermediate and Advanced Project Management
National Qualification (**NQF**) **Level 6** Municipal Performance Management

RECOMMENDED

It is recommended that:

- In consideration of the above motivation Ms. Y Mapasa be allowed to act in a position of Project Coordinator Level 5
- The acting arrangement be effective for July 2023 to September 2023.

I trust the above is in order

Kind regards

MS. NE NGAMASHE

DATE: