

**DIRECTORATE: TECHNICAL SERVICES**

**POSITION : ARTISAN ASSISTANT/PAINTER**  
**SECTION : PUBLIC WORKS**  
**REFERENCE : TEC/ARTP/07/11/24**  
**REMUNERATION : IN ACCORDANCE WITH JOB LEVEL 11-10 OF**  
**MERAFONG CITY LOCAL MUNICIPALITY(R 203 351.00 PER ANNUM,**  
**EXCLUDING BENEFITS)**

**REQUIREMENTS:** Grade 12 • 0-1 year experience required or studying towards a trade certificate.

**RESPONSIBILITIES:** Assisting the Artisan with performing various tasks. • Collecting and loading of carting materials to work sites. • Preparing of work sites as per Artisans instruction. • Assisting with digging, trenching, demolishing, erecting structures, building scaffolding and loading tasks. • Cleaning workshops and lock away tools. • Adhering to the OHS Act. • Assisting with any other task as and when required.

**COMPETENCIES: Core professional competencies** • Managing Work • Planning and Organising • Quality Orientation • **Functional Competencies** • Working Place Safety • Discipline Specific Skills • **Public Service Orientation Competencies:** Interpersonal Relationships • Communication • Service Delivery Orientation • Customer Orientation and Customer Focus • **Personal Competencies:** Action Orientation • Resilience • Accounting and Ethical Conduct • Learning Orientation.

**DIRECTORATE: TECHNICAL SERVICES**

**POSITION : ARTISAN ASSISTANT/CARPENTER**  
**SECTION : PUBLIC WORKS**  
**REFERENCE : TEC/ARTC/08/11/24**  
**REMUNERATION : IN ACCORDANCE WITH JOB LEVEL 11-10 OF**  
**MERAFONG CITY LOCAL MUNICIPALITY(R 203 351.00 PER ANNUM,**  
**EXCLUDING BENEFITS)**

**REQUIREMENTS:** Grade 12 • 0-1 year experience required or studying towards a trade certificate.

**RESPONSIBILITIES:** Maintenance & repairs of furniture equipment, carpentry, and painting. • Checking safety equipment and replaces components. • Assisting with repairs and emergency breakdowns (including after-hours repairs). • Cleaning areas where work has been carried out. Carrying out minor maintenance and repairs of related fixtures and components. • Maintenance, installations, repair modify and

manufacture items, equipment, and machines under the supervision of the Supervisor.

- Routine maintenance and repairs of equipment, plant, and tools.
- Ensuring that all tools and materials are available before commencing any tasks.
- Assisting the artisan Cadre in the execution of their respective duties.
- Effective support to Supervisor.
- Managing & controlling over tools, equipment, material, and stock.
- Responsible for basic administration work as well as completing job cards.

**COMPTENCIES: Core professional competencies** ● Managing Work ● Planning and Organising ● Quality Orientation ● **Functional Competencies** ● Working Place Safety ● Discipline Specific Skills ● **Public Service Orientation Competencies:** Interpersonal Relationships ● Communication ● Service Delivery Orientation ● Customer Orientation and Customer Focus ● **Personal Competencies:** Action Orientation ● Resilience ● Accounting and Ethical Conduct ● Learning Orientation.

**DIRECTORATE: TECHNICAL SERVICES**

**POSITION** : SUPERINTENDENT(CARLETONVILLE)  
**SECTION** : WASTE WATER TREATMENT  
**REFERENCE** : TEC/SUPTW/9/11/24  
**REMUNERATION** : IN ACCORDANCE WITH JOB LEVEL 6 OF  
**MERAFONG CITY LOCAL MUNICIPALITY(R 424 127.24 PER ANNUM, EXCLUDING BENEFITS)**

**REQUIREMENTS:** Grade 12 or equivalent technical qualification ● Trade Tested Artisan Diesel and/or petrol ● Computer Literacy; MS Office ● 3-5 years relevant experience with supervisory experience ● A valid driver's license.

**RESPONSIBILITIES:** Supervising the operations and maintenance of a waste water treatment plant to ensure compliance with regulatory procedures and reporting practices. ● Overseeing sampling and testing systems and the testing and maintenance of pumps, conveyors, blowers, and other equipment. ● Ensuring staff is up-to-date with all federal, state, and local regulations and environmental guidelines. ● Typically reports to the Manager or Director. ● Supervising a group of primarily para-professionally levels staff. ● Making day-to-day within or for a group/small department. ● Responsible for planning, forecasting, coordinating and supervising the work done by subordinates and contractors within the functional area of control. ● Setting out, measurement, quality control and assurance of work done by contractors and subordinates within functional area. ● Responsible for effective, efficient and economical resource allocation including staff, materials, plant, equipment and budgets. ● Effective and efficient of the section including code of conduct, section meeting and staff matters.