

**DIRECTORATE: OFFICE OF THE MUNICIPAL MANAGER**

**POSITION : CHIEF INTERNAL AUDITOR**

**SECTION : INTERNAL AUDIT**

**REFERENCE : MM/IA/04/11/24**

**TOTAL REMUNERATION PACKAGE : In accordance with job level 4 of Merafong City Local Municipality ( R 539 011.89 per annum excluding benefits)**

**REQUIREMENTS:** Grade 12 • B Degree in Internal Audit/Accounting or relevant 3 year qualification with preference in auditing or internal audit as a major and registered with a recognised profession will be an added advantage • Computer literacy: MS Office • 8 years or more experience (which includes 2 years of supervisory exposure) covering all aspects of the audit function (activities as depicted in IIA Standards 1000 and 2000).

**RESPONSIBILITIES:** Conducting compliance audits relating to the Municipalities institutional Performance Management System by assisting with the determination of processes and overseeing the operational audit reviews to determine if the institutional performance indicators adopted are reliable to ensure compliance with legislated provisions. • Provisioning of an independent objective, quality assurance for Internal Audit and sound governance function; through continuous assessment and evaluation of systems, risk management, internal controls and governance. • Performing site audits by performing audits processes, including compiling audit evidence to determine the degree of compliance • Providing an oversight (monitoring and evaluation) role in forensic audits and consulting with forensic consultants. • Performance Management System by assisting with the determination of processes and overseeing the operational audit reviews to determine if the institutional performance indicators adopted are reliable to ensure compliance with legislated provisions. • Advises Directorates/Departments on various financial, operational and legal matters through reference to legislation, contract law, regulations, standards, policies, procedures, etc. to ensure that all issues are able to withstand scrutiny by the Auditor General Court of Law, etc.

**COMPETENCIES:** • Written Communication • Oral Communication • Research analysis • Advocacy/Negotiation • Ethics and Professionalism • Organisational Awareness • **Functional Competencies** • Internal Auditing • Engagement Management • Information Management • **Public Service Orientation Competencies** • Interpersonal Relationships • Communication • Service Delivery Orientation • Customer Orientation and Customer Focus • **Personal Competencies** • Action and Outcome Orientation • Resilience • Change Readiness • Cognitive ability • Learning orientation. • **Management/Leadership Competencies** • Impact and Influence • Team Orientation • Direct Setting • Coaching and mentoring