

DIRECTORATE: CHIEF OPERATING OFFICER

POSITION : MANAGER PARKS AND CEMETERIES
SECTION : PARKS AND CEMETERIES
REFERENCE : COO/MPC/05/11/24
TOTAL REMUNERATION PACKAGE : In accordance with job level 1 of Merafong City Local Municipality (R874 126.99 per annum excluding benefits)

REQUIREMENT: REQUIREMENT: Grade 12 • B- Degree in Horticulture or related qualification in Parks and cemeteries • 8 years considerable experience in Horticulture/ Parks Centres with atleast 3 years supervisory level • Valid code 10 driver's license • Computer literate • Project management will be added as an advantage • Computer literacy: MS Office • Valid code 10 driver's license

RESPONSIBILITIES: • Manage, planning and compiles budget and project plans to ensure adequate finances are made available to carry out services rendered • Manage, plans and devises the work programs by consulting with subordinates to ensures sufficient and effective productivity and service delivery • Plans and programs nature reserve and environmental rehabilitation projects by preparing business plan in order to enhance and protect the natural environment • Manage and Controls and supervises through sub-ordinates by ensuring that all programmed work is timeously implemented to ensure ratepayers 'satisfaction • Controls matters relating to weed spraying and street trees in the district by liaison with the Vegetation Control Officer and ensuring that subordinates adhere to pre-determined programs and schedules to ensure effective weed control and street tree management. • Ensure that the most advanced horticultural and environmental techniques are applied by conducting research and networking with other institutions to ensure effective service delivery

COMPETENCIES: Core Professional Competencies • Managing work • Planning and Organising **Functional Competencies** Facility Specific Skills • Workplace Safety • **Public Service Orientation Competencies** • Interpersonal Relationships • Communication • Service Delivery Orientation • Client Orientation and Customer Focus • **Personal Competencies** • Action Orientation • Resilience • Change Readiness • Cognitive ability • Learning orientation • **Management/Leadership Competencies** • Impact and Influence • Team Orientation • Direct Setting • Coaching and mentoring.



Please note that within the framework of Council's Employment Equity Plan and in promoting Gender Equality – people living with disability, female and previously disadvantaged candidates are especially encouraged and invited to apply.



MERAFONG CITY LOCAL MUNICIPALITY
Office of the Municipal Manager
27 NOV 2024
D.D Mabuza