



MERAFONG CITY LOCAL MUNICIPALITY



Merafong City Local Municipality hereby invites applications from suitable qualified and experienced candidates for appointment to the following position.

**PUBLIC SAFETY
INTERNAL / EXTERNAL JOB POSTING**

<u>DIRECTORATE: PUBLIC SAFETY</u>	
POSITION	: SUPERINTENDENT BY-LAWS
SECTION	: BY-LAWS ENFORCEMENT
REFERENCE	: PS/SBL/1/11/24
REMUNERATION	: IN ACCORDANCE WITH JOB LEVEL 6 OF MERAFONG CITY LOCAL MUNICIPALITY (R 424 127.24 PER ANNUM, EXCLUDING BENEFITS)

REQUIREMENTS: Grade 12 • Computer Literacy; MS Office • Basic training qualification • Diploma or Higher Certificate: Policing/ Traffic Management/ Law Enforcement/ Public Administration on NQF level 5 • Advanced Diploma / B-Tech /Bachelor's Degree: Policing/ Traffic Management/ Law Enforcement on NQF level 6 will be an added advantage • 5-8 years relevant experience required of which 2-3 years must be supervisory experience • Code EB driver's license • No criminal record • Firearm proficiency.

RESPONSIBILITIES: Supervising and overseeing enforcement of Traffic Laws. • Managing and overseeing the execution of crime prevention activities within CoE. • Managing and ensure enforcement of By-Laws. • Ensuring execution of policing duties in respect of crowd management, VIP protection and events. • Responsible of the execution of Road Safety and Crime Awareness campaign. • Dealing with Domestic Violence complaints and incidents according to the Domestic Violence Act. • Executing Administrative Functions. • Planning for roadblocks and crime blitz to reduce crime in conjunction with other stakeholders. • Conduct roadblocks with Traffic Officers and make sure that procedures are followed. • Monitoring that the traffic control duties and patrols are conducted at congested intersections at scholar and pedestrian crossings. • Providing input in the development and implement crime prevention strategies to ensure reduction and minimization of crime in the area of municipal jurisdiction. • Drafting operational plans to reduce noise pollution, illegal connections, hawkers, drugs and other illegal activities. • Controlling any access to Council buildings and investigate reported cases of offences and arrest trespassers within Council buildings. • Monitoring that municipal by-laws are enforced. Control and supervision of staff.

COMPETENCIES: **COMPETENCIES: Core Professional Competencies** • Community and Customer Focus • Problem Solving • Negotiation and Influencing •

Resilience • Communication • Ethics and Professionalism • **Functional Orientation Competencies** • Patrol, Enforcement and Emergency Response • **Public Service Orientation Competencies** • Interpersonal Relationships • Communication • Service Delivery Orientation • Client Orientation and Customer Focus **Personal Competencies** • Action and Outcome Orientation • Resilience • Change Readiness • Cognitive Ability • Learning Orientation.

	<u>DIRECTORATE: PUBLIC SAFETY</u>
POSITION	: SUPERINTENDENT TRAFFIC OFFICER
SECTION	: TRAFFIC SERVICES
VACANCY	: X3 POST
REFERENCE	: PS/SUPT/2/11/24
REMUNERATION	:IN ACCORDANCE WITH JOB LEVEL 6 OF MERA FONG CITY LOCAL MUNICIPALITY (R 424 127.24 PER ANNUM, EXCLUDING BENEFITS
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REQUIREMENTS: Grade 12 • Computer Literacy; MS Office • Basic training qualification • Relevant Diploma or Higher Certificate on NQF Level 5 • 5-8 years relevant experience required of which 2-3 years must be supervisory experience • Code EB driver's license • No criminal record • Firearm proficiency.

RESPONSIBILITIES: Enforce traffic law to minimise accidents and promote road safety within CoE in accordance to the Batho Pele principles. • Execute crime prevention activities within CoE to create a safer living environment for all. • Enforce traffic law to minimise accidents and promote road safety within CoE in accordance to the Batho Pele principles. • Execute By-Laws activities to ensure compliance and adherence to all Council By-Laws. • Execute police duties in respect of crowd management, VIP protection and securing events. • Execute Road safety and crime awareness campaigns within CoE to promote awareness. • Ensuring and attending domestic violence complaints and incidents according to the Domestic Violence Act. • Promoting and ensuring good health and effective use of animals in executing policing duties. • Execute administration functions that promotes good image of EMPD that is to be upheld through public relations and in accordance to the Batho Pele principles. • Effectively manage, supervise and control subordinates by ensuring the execution of duties, promote road safety and educate the public on road safety matters. Manage administrative duties of law enforcement. • Conducting parade at the beginning and completion of shift. • Ensure professional execution of all law enforcement duties. • Ensure effective communication with all relevant stakeholders to support Municipal objectives. • Submitting reports to the Chief Traffic and licensing Officer regarding area of responsibility, including recommendations, statistical information, results achieved, planned interventions etc. • Ensure a well-trained, effective and powerful workforce. Ensure a safe environment and promote a healthy workforce. Ensure the safety of the community. • Planning the law enforcement activities in consultation with