

MERAFONG CITY LOCAL MUNICIPALITY’S QUARTERLY REPORT OF THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE 3rd QUARTER OF THE 2024/2025 FINANCIAL YEAR

PURPOSE

The Local Government: Municipal Finance Management Act, No 56 of 2003, (the ‘MFMA’) requires the municipality to have and implement a Supply Chain Management Policy which gives effect to the provisions of Part 1 of Chapter 11 of the Act that deals with ‘Supply Chain Management’.

REQUIREMENTS:

OVERSIGHT ROLE OF COUNCIL OF MUNICIPALITY OR BOARD OF DIRECTORS OF MUNICIPAL ENTITY

Municipal Supply Chain Management Regulation 6(3) provide that the accounting officer must, within 10 days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the Executive Mayor of the municipality or the board of directors of the municipal entity, as the case may be.

4. IMPLEMENTATION OF THE SCM POLICY

ITEM NO.	COUNCIL ITEM REF	POLICY	DATE
	N/A	SCM Policy adopted	June 2023

THE BID COMMITTEE SYSTEM

The following committees have been established:

- The Bid Specification Committee
- The Bid Evaluation Committee
- The Bid Adjudication Committee

The Bid Committee system for competitive bids has been actively applied within the municipality over the past financial year. Officials are still being invited on an ad-hoc basis to participate in the committees as and when required. Officials are required to declare any possible conflict of interests at the meetings and recuse themselves in the event of a possible conflict.

(a) The bid specification committee

The Bid Specification Committee (BSC) compiles the specifications for the procurement of goods or services by the municipality. At this stage, the municipality does not have either a standing or an ad-hoc BSC

(b) The bid evaluation committee

The Bid Evaluation Committee (BEC) is appointed by the Accounting Officer and must as far as possible be composed of –

- officials from departments requiring the goods or services; and
- at least one Supply Chain Management practitioner of the municipality.

The Accounting Officer appointed the following members to the BEC during the 2024/2025 financial year:

NAME	DESIGNATION	DEPARTMENT
Ms B Tsotso	Manager: SCM	Supply Chain Management
Ms E Segakweng	Manager: Risk Management	Office of the MM
Ms K Marumole	Legal Advisor	Corporate Services
Ms E Ngamashe	Manager: PMO	PMO
Ms. N Moyo	Manager: Civil Engineering	Technical Services
Mr R Pillay	Manager: Budget & Treasury	Budget & Treasury
Mr S Molokwane	Manager: Labour Law & Litigations	Corporate Services
Mr T Fezane	Manager: Marketing	Corporate Services
Ms S Molosi	Manager: PMU	MM's Office

(c) **The bid adjudication committee**

The Accounting officer must appoint a bid adjudication committee to adjudicate tenders for a financial year. The committee is comprised of the following members:

NAME	DESIGNATION	DEPARTMENT
<i>Ms. PM Makhubela</i>	<i>Chief Financial Officer (Chairperson)</i>	<i>Budget & Treasury</i>
<i>Mr. S Mdletshe</i>	<i>Executive Director: Infrastructure Development</i>	<i>Infrastructure Development</i>
<i>Mr. S Mantjane</i>	<i>Director: Community Services</i>	<i>Community Services</i>
<i>Ms. D Mokoma</i>	<i>Executive Director: Corporate Shared Services</i>	<i>Corporate Services</i>
<i>Ms N Molefe</i>	<i>Executive Director: Economic Development & Urban Planning</i>	<i>Economic Development</i>
<i>Mr. P Molokwane</i>	<i>Executive Director: COO</i>	<i>Office of the Municipal Manager</i>
<i>Mr C Gubevu</i>	<i>Executive Director: Energy</i>	<i>Electrical Infrastructure</i>

COMPETENCY LEVELS OF SCM STAFF

The Gauteng Provincial Treasury has been providing ad-hoc trainings to SCM Staff of Merafong City Municipality as and when required.

DEMAND MANAGEMENT - SUPPLIER DATABASE

Suppliers are continuously encouraged to register on the municipality's database as well as on the Central Supplier Database (CSD). Service providers may register on the database at any stage as there is no closing date for registration.

FORMAL WRITTEN PRICE QUOTATIONS

A supply chain management policy must stipulate the conditions for the procurement of goods or services through written quotations, which must include conditions stating the threshold for quotations:

QUOTATIONS AWARDED ABOVE R30 000 IN JANUARY 2024/2025

BID NUMBER	DESCRIPTION	BIDDER'S NAME	AMOUNT	LOCAL SUPPLIER	DATE AWARDED
CS(PS)32/11/2425	Supply and Installation of Carpets and Interior and Exterior Painting at Khutsong South Extension 2 library	Top Enterprise	R 92 835.00	Yes	22/01/2025
COO(EPWP)35/12/2425	Supply and delivery of Personal Protective Clothing for EPWP	Best Enough Trading and Projects 472	R 98 550.00	Yes	15/01/2025
COO(LIS)21/10/2425	Supply and Installation of Tiles at Carletonville Library	Montshiwagae Legacy	R 49 894.00	Yes	10/01/2025
COO(EPWP)36/11/2425	Service provider for the level 1 first aid training for 73 EPWP employees	Orijins Group	R 156 439.00	Yes	13/01/2025
ID(P&W)40/12/2425	Upgrade collapsed underground sewer pipes	Orijins Group	R 139 485.00	Yes	13/01/2025
COO(LIS)28/11/2425	Supply and Installation of Ceiling Boards, Replacement of Kitchen Cabinet and Exterior Painting at Khutsong south Library	Montshiwagae Legacy	R 89 900.00	Yes	15/01/2025
F(SCM)23/10/2425	Supply and delivery of Office Furniture for Revenue Section	Siyanyakaza Trading	R 139 499.94	Yes	10/01/2025
COO(LIS)19/10/2425	Supply and delivery of Cleaning Materials for Libraries	Bambanani Trading Group	R 49 800.00	Yes	10/01/2025
COO(LIS)32/11/2425	Interior Painting and Roof Painting at Wedela Extension 3 Library	Copia Elementorum	R 94 688.00	Yes	17/01/2025
CS(PS)38/12/2425	Service provider to purchase 1X Motor Bike Test Apparatus K53	Top Enterprise	R 160 000.00	Yes	13/01/2025
COO(LIS)29/11/2425	Replacement and Installation of Carpets and Kitchen Cabinet, Painting and fixing of Roof at	Top Enterprise	R 121 555.00	Yes	13/01/2025

	Kokosi Old Library				
COO(LIS)31/11/2425	Interior painting and Replacement of Tiles at MPCC Library	Minatlou Trading 359 cc	R 116 161.50	Yes	22/01/2025

QUOTATIONS AWARDED ABOVE R30 000 IN FEBRUARY 2024/2025

BID NUMBER	DESCRIPTION	BIDDERS NAME	AMOUNT	LOCAL SUPPLIER	DATE AWARDED
ID(PW)41/01/2425	Appointment of a service provider with CIBD Grading of 1GB or Higher for Repairing leaking Roof on top of Mayors Office	Global Teqniq Group	R 183 350.00	Yes	06/02/2025

QUOTATIONS AWARDED ABOVE R30 000 IN MARCH 2025

BID NUMBER	DESCRIPTION	BIDDERS NAME	AMOUNT	LOCAL SUPPLIER	DATE AWARDED
COO(LIS)52/03/2425	Refurbishment And Maintenance of Roof at Khutsong Modula and Khutsong South Extension 2 Library	Melisibongakon ke Transport and Projects	R 238 395.00	Yes	27/03/2025
COO(LIS)55/03/2425	Refurbishment And Maintenance of Roof at Rooipoort Library, Blybak Library and Schoonplaas Library	Ndidi Holdings Group	R 264 00.00	Yes	27/03/2025
COO(LIS)57/03/2425	Refurbishment And Maintenance of Roof at Kokosi Extension 3 Library	OPM Construction	R 254 380.00	Yes	27/03/2025
COO(LIS)53/03/2425	Refurbishment And Maintenance of Roof at Khutsong South Library and Batswaneng Modu	The Clean Solution	R 210 950.00	Yes	27/03/2025
COO(LIS)54/03/2425	Refurbishment And Maintenance of Roof at Wedela Extension 3 And Greenspark Library	Global Teqniq Group	R 195 700.00	Yes	27/03/2025
COO(LIS)30/11/2425	Fixing And Painting the Roof and Exterior Painting at Greenspark Library	Orijins Group	R 79 693.43	Yes	27/03/2025
COO(LIS)34/11/2425	Installation Of Fisher Boards and Removal of Carpets at Blybank	Lefes Trading and Projects	R 86 580.85	Yes	27/03/2025

	Library				
COO(LIS)50/03/2425	Supply And Delivery for Stationary for Libraries	Bambanani Trading Group	R 98 675.00	Yes	27/03/2025
COO(LIS)18/10/2425	Supply And Delivery of Office Equipment for Libraries	Montshiwagae Legacy	R 88 500.00	Yes	27/03/2025
ID (R & S)46/03/2425	Supply And Delivery of Tools and Equipment	Kgashane Trading and Projects	R 138 673.40	Yes	27/03/2025
ID(CE)47/03/2425	Renovation Of the Khutsong Extension 4 Paypoint	Montshiwagae Legacy	R 115 700.00	Yes	27/03/2025
COO(LIS)48/03/2425	Replacement Of Doors	Orijins Group	R 34 948.74	Yes	27/03/2025
ID(PW)44/01/2425	Installation Of Air Conditioners for PMU And Corporate	Onpoint Projects And Distributors	R 151 000.00	Yes	27/03/2025
ID(CE)45/03/2425	Installation Of Gates	AAA Manelis Chef Studio	R 100 000.00	Yes	27/03/2025
ID(CE)51/03/2425	Revamping Civil Engineering Offices and Installation of Air conditioners	Top Enterprise	R 180 000.00	Yes	27/03/2025
P(EM)49/03/2425	Supply Of Back-To-School Supplies for Mayoral Programme	Bambanani Trading Group	R 99 000.00	Yes	27/03/2025

ASSIGNMENTS ALLOCATED IN JANUARY 2025

BID NUMBER	DESCRIPTION	BIDDER'S NAME	AMOUNT	LOCAL SUPPLIER	DATE OF ALLOCATION
None	None	None	None	None	None

ASSIGNMENTS ALLOCATED IN FEBRUARY 2025

BID NUMBER	DESCRIPTION	BIDDER'S NAME	AMOUNT	LOCAL SUPPLIER	DATE OF ALLOCATION
None	None	None	None	None	None

ASSIGNMENTS ALLOCATED IN MARCH 2025

BID NUMBER	DESCRIPTION	BIDDER'S NAME	AMOUNT	LOCAL SUPPLIER	DATE OF ALLOCATION
None	None	None	None	None	None

DEVIATIONS

Section 36 of the Municipal Supply Chain Regulations allows the Accounting Officer to dispense with Supply Chain Management processes under the following circumstances: -

None	None	None
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PROCUREMENT PLAN

MFMA circular 62 guides municipalities on the importance of planning for the procurement of goods and services in order to curb poor planning. All user departments submitted their procurement plans which were then consolidated into a municipal procurement plan.

On the list of projects listed on the procurement plan, there were no tenders awarded in the 3rd quarter 2024-2025 financial year.

RECOMMENDATIONS

- That the Finance Section 80 Committee note the SCM Report for 3rd Quarter of 2024/2025 financial year.
- That the report be submitted to the Mayor and Council for notification
- That the awards be published on the municipal website in line with Section 75 of the MFMA