



MERA FONG CITY LOCAL MUNICIPALITY

Merafong City Local Municipality hereby invites applications from suitable qualified and experienced candidates for appointment to the following position:

DEPARTMENT: ENERGY
INTERNAL / EXTERNAL JOB POSTING

POSITION : **MANAGER ENGERY PLANNING**
SECTION : **ENERGY**
REFERENCE : **MEP1/05/2026**
REMUNERATION : In accordance with Job Level 1 Of Merafong City Local Municipality (R 931 689.56 Per Annum, excluding benefits)

REQUIREMENTS: Grade 12 plus a relevant Bachelor's Degree in Electrical Engineering, Energy Management or related field (NQF Level 7). •Registration with ECSA as a Professional Engineer/Technologist will be an added advantage. •Minimum 5 – 8 years relevant experience in energy planning, electrical infrastructure planning or municipal services environment, of which at least 3 years must be at management or supervisory level. •Computer literacy and a valid Code B driver's license. •Sound knowledge of municipal energy systems, electricity distribution planning, infrastructure development, project management, budgeting, Integrated Development Planning (IDP), Municipal Systems Act, MFMA and applicable energy legislation.

KEY RESPONSIBILITIES: Manage and coordinate the municipality's energy planning and infrastructure development programmes. •Develop and implement energy master plans and strategies aligned to municipal objectives and national energy policies. •Conduct feasibility studies, infrastructure planning, demand management and long-term energy forecasting. •Coordinate capital projects, monitor operational and financial performance, prepare technical and management reports, manage budgets and supervise staff and contractors. •Ensure compliance with legislative requirements, environmental standards and occupational health and safety regulations.

CORE COMPETENCIES: Strategic leadership, programme and project management, financial management, planning and organising, analytical thinking, communication and interpersonal skills, report writing, stakeholder engagement, problem solving, decision making, conflict management, accountability, ethics and service delivery orientation.

POSITION : SENIOR TECHNICIAN

SECTION : ENERGY PLANNING

REFERENCE : ST2/05/26

REMUNERATION : In accordance with Job Level 4 Of Merafong City Local Municipality
(R 574 506.63 – R 588 939.51 – R 603 731.12 *Per Annum, Excluding Benefits*)

REQUIREMENTS: Grade 12 • Bachelor's Degree /National Diploma in Electrical Engineering. • 5 – 8 years' experience in project management environment preferably in local government, off which three (3) year should be at Supervisory level • Previous experience in managing the Municipal Infrastructure Grant (MIG) will be an added advantage. • Registration with ECSA as a Professional Technician or Candidate Technician will be an added advantage. • Computer Literacy • Valid driver's license

KEY RESPONSIBILITIES: Evaluating and commenting on the applicability of specific Electrical Engineering key performance indicators and measures against outcomes detailed in the departments Business and Strategic Plans and SDBIP. Mapping out specific electrical changes necessary to achieve alignment with development objectives in accordance with legislative imperatives and managing electrical supply assets and legal matters that fall within the jurisdiction of the Municipality. Aligning electricity systems and procedures to support administrative reporting and monitoring and/ or developing guidelines to clarify functional requirements. Presenting a conceptual framework of current and future electricity interventions required in terms of the appointment to the Manager: Electrical Services for consideration and inclusion into the departments short/ long term performance and service delivery plans. Analyzing trends, operating requirements and forward plans to establish/ determine funding/ expenditure for the period. Evaluating the sections performance against budget and addressing deviations/ variances with appropriate personnel. Monitoring and implementing corrective measures to rectify deviations/ acts contrary to financial regulations, audit requirements and departmental procedure.

POSITION : PROJECT TECHNICIAN

SECTION : ENERGY PLANNING

REFERENCE : PT3/05/26

REMUNERATION : : In accordance with Job Level 6 - 5 Of Merafong City Local Municipality ((R 452 056.66 – R 473 563.76 – R 496 150.28 – R 520 281.56 – R 546 687.95 *Per Annum, Excluding Benefits*)

REQUIREMENTS: Grade 12 , National Diploma in Electrical Engineering and registration as a Pr Techni Eng will be added advantage , 3 - 5 years' relevant experience in the field of electrical engineering , Computer literacy: MS Office Drivers Licence

RESPONSIBILITIES: Technical support and evaluation of proposed projects in alignment with the respective municipal IDP's and the regional and provincial growth and development plans from initiating stage to project close out. Prepare comprehensive business plans, feasibility studies, backlog studies, technical reports, preliminary designs and cash flows on proposed projects Ensure compliance of all legal aspects and conditions, required from the different spheres of government Reporting requirements in line with the Provincial and Municipal framework Co-ordinate regular project meetings Conduct site visits/meetings to ensure compliance to business plan conditions and daily quality control.

POSITION : WIRING INSPECTOR

SECTION : ENERGY PLANNING

VACANCY : X2

REFERENCE : WI4/05/26

REMUNERATION : In accordance with Job Level 8 Of Merafong City Local Municipality ((R 336 118.59 – R 353 172.38 – R 371 124.61 – R 389 968.79 *Per Annum, Excluding Benefits*)

REQUIREMENTS: Grade 12 •National Diploma in Electrical Engineering (NQF Level 6) or N6 Certificate with Trade Test. • Recognized Wireman's license. At least 3 - 5 years' relevant experience in electrical inspection or maintenance. • Sound knowledge of electrical policies, SANS 10142, and by-laws. • Valid Driver's License (Code B or C1). • Analytical, fault-finding, and strong communication skills.

KEY RESPONSIBILITIES: Conducting on-site inspections of wiring, electrical reticulation, and service connections for residential, commercial, and industrial sites. • Verifying that all electrical work complies with SANS 10142-1 (Code of Practice for Wiring of Premises). • Preparing detailed inspection reports and issue compliance certificates. • Identifying hazardous electrical conditions and enforce corrective actions. • Monitoring compliance with the OHS Act and municipal technical standards. • Monitoring compliance with electricity standards, procedures, regulations and specifications encompassed in Building Regulations and Town Planning Schemes Act.

POSITION : DRAUGHTMAN

SECTION : ENERGY PLANNING

REFERENCE : D5/05/26

REMUNERATION : In accordance with Job Level 8 - 7 Of Merafong City Local Municipality ((R 336 118.59 – R 353 172.38 – R 371 124.61 – R 389 968.79 – R 399 738.29 – R 420 088.45 – R 441 492.15 *Per Annum, Excluding Benefits*)

REQUIREMENTS: Grade 12 or A national diploma (NQF Level 6) or Certificate in Electrical Engineering or Related Technical Drawing Qualification • Proficiency in AutoCAD Electrical is essential • Revit MEP and/or ReticMaster experience will be advantageous • Solid understanding of SANS and other applicable electrical standards • Strong attention to detail and ability to work under tight deadlines Computer Literacy; MS Office (CAD application). 2 - 3 years relevant experience required. Valid driver's license EB/C1.

RESPONSIBILITIES: Creating technical wiring and power layout diagrams and specifications sheets. Estimating the required power generation and consumption needs. Calculating the amount of materials and equipment needed. Generating technical specification documents, installation guides, and user manuals. Creating and maintaining detailed electrical drawings, schematics, and layouts using computer-aided design (CAD) software. Collaborating with engineers, architects, and other team members to ensure accurate and timely completion of drawings. Reviewing project specifications and requirements to determine the most effective design solutions. Ensuring that all drawings comply with industry standards, codes, and regulations. Providing support to project teams during the construction and installation phases. Generating documentation, such as bills of materials, for procurement purposes., Keeping abreast of industry trends and advancements in electrical design and drafting techniques.

Professional Competencies Oral and written communication. Problem-solving and decision-making. Planning and organizing. Ethics and professionalism. **Functional Competencies:** Discipline-specific technical skills. Task and process management. Operation of treatment plant equipment and systems. Quality orientation. Workplace health and safety compliance. Basic people management. **Public Service Competencies** Service delivery orientation. Interpersonal relations. Communication and responsiveness. **Personal Competencies:** Action and outcome orientation. Resilience and adaptability. Change readiness. Cognitive ability and continuous learning. **Management & Leadership Competencies:** Direction setting. Impact and influence. Coaching and mentoring. Team orientation.



MERA FONG CITY LOCAL MUNICIPALITY

Merafong City Local Municipality hereby invites applications from suitable qualified and experienced candidates for appointment to the following position:

POSITION	: MANAGER RENEWABLE ENERGY AND OHS
SECTION	: RENEWABLE ENERGY
REFERENCE	: MRE6/05/26
REMUNERATION	: In accordance with Job Level 3 Of Merafong City Local Municipality ((R 634 358.15 – 650 290.53 Per Annum, Excluding Benefits

REQUIREMENTS: Grade 12 and a Bachelor's Degree or National Diploma in Electrical Engineering (NQF Level 6/7). ●Candidates must be registered or eligible for registration as a Professional Engineer (Pr Eng), Professional Certificated Engineer, or Professional Technologist (Pr Tech Eng) with ECSA. ●The Government Certificate of Competency (GCC) is advantageous for those with an NQF Level 7 qualification and mandatory for those with an NQF Level 6. A minimum of 8 years of post-qualification experience is required, including at least 5 years in a managerial or technical capacity within the energy sector. ●Experience in renewable energy technologies, including solar PV, wind, biogas, and energy storage systems, is essential. ●Proficiency in computer applications and a valid Code B driver's license are required. ●Extensive knowledge is necessary in electrical engineering principles, renewable energy systems, project management, municipal legislation, the Occupational Health and Safety Act, NERSA guidelines, MFMA, SCM processes, and infrastructure asset management.

KEY RESPONSIBILITIES: Develop and implement renewable energy strategies and master plans. Plan, coordinate and oversee renewable energy projects including design, installation, maintenance and grid integration. Manage occupational health and safety programmes within the Energy Directorate and ensure compliance with all related legislation and municipal policies. ●Conduct feasibility studies, manage contractors and consultants, oversee budgets and project performance, implement energy efficiency programmes and smart-grid technologies, and coordinate stakeholder engagements with Eskom, NERSA and other relevant institutions. ●Drive innovation, risk management, compliance monitoring and skills development within the unit.

CORE COMPETENCIES: Strategic management and leadership, people management, governance and risk management, programme and project management, financial management, communication and presentation skills, technical engineering knowledge, analytical thinking, innovation, negotiation skills, report writing, stakeholder relations, ethics, accountability and service delivery orientation.

POSITION : OHS OFFICER

SECTION : RENEWABLE ENERGY AND OHS

REFERENCE : OHS7/05/26

REMUNERATION : In accordance with Job Level 6 Of Merafong City Local Municipality ((R 452 056.66 – R 473 563.76 – R 496 150.28 *Per Annum, Excluding Benefits*)

REQUIREMENTS: Grade 12, Diploma/Degree in Occupational Health and Safety Management or Social Science and/or related field), Computer Literacy; MS Office, 3 - 5 years relevant OHS experience required. Valid Drivers license..

RESPONSIBILITIES: Enforcing health and safety laws and regulations. Reviewing and make decisions regarding situations of risks and occupational hazards which will cause danger to the worker. Providing advice regarding the development of wellness, and safe and healthy practices. Inspecting workplace to ensure equipment, materials and processes does not present a safety and health hazard. Investigating health and safety-related complaints. Enforcing health and safety laws and regulations. Reviewing and making decisions regarding situation of risks and occupational hazards which will cause danger to the workers. Providing advice regarding the development of wellness, and safe and health practices. Encouraging managers, supervisors and employees to participate in occupational health and safety and employee wellness programmes. Investigating workplace facilities and serious injuries. Coordinating and monitoring functional OHS and wellness committees. Coordinating and facilitates OHS training to representatives and First Aiders. Ensuring compliance with all related and relevant legislation. Building capacity and organise awareness on employee wellness. Managing resources (Physical, human and financial). Administering injury on duty claims and ensuring employees comply with the process Liaison with Compensation of Injuries and Diseases Act by submitting and following up employees claims.

POSITION	: METER INSPECTOR
SECTION	: RENEWABLE ENERGY PLANNING
VACANCY	: X3
REFERENCE	: MI8/05/26
REMUNERATION	: In accordance with Job Level 8 Of Merafong City Local Municipality ((R 336 118.59 – R 353 172.38 – R 371 124.61 - R 389 968.79 Per Annum, Excluding Benefits

REQUIREMENTS: Grade 12 or Technical qualification Metering or N3 in Electrical Engineering, Computer Literacy; MS Office, 3-5 years relevant experience required. A valid driver's license. Proven work experience as a Meter Reader or similar role. Relevant training and/or certifications as a Meter Reader.

RESPONSIBILITIES: Reading, recording, and reporting readings water meters using a hand-held meter reading computer. Interacting with customers and addresses questions and resolves complaints. Inputting data about customer electricity and gas usage into database software. Traveling in the local region to visit each home or business on the meter reading list each day. Assessing each utility meter during the monthly visit to ensure the device is working properly. Greeting customers at their homes or places of business when the meter is not accessible from the outside, and schedule a meter reading when necessary. Providing new electricity and gas activation services to new customers by connecting the meter to the utility company's network and disconnecting service when required. Reporting inoperable and malfunctioning devices or unauthorized changes to the meter to supervisors when spotted during field checks. Completing the routine maintenance tasks or make small repairs to the utility meter when asked by the customer and the company. Logging in all details of each work shift, such as addresses visited, meters checked, breaks taken and any other incidents to be uploaded into the tablet device each day. Has operational control and responsibility over an installation, plant, workshop, depot or area. Draws up operational work plans and maintenance programme. Has supervisory control over the Foreman/Senior. Performs general administrative duties. Works independently within works/ maintenance program and with regular report back to the manager.

COMPETENCIES: COMPETENCIES:

Core Professional Competencies, Problem Solving, Planning and Organising, Organisational Awareness , Functional Orientation Competencies, Discipline Specific Skills People Management, Task Management , Workplace Safety , Budgeting ,Public Service, Orientation Competencies ,Interpersonal Relationships , Communication , Service Delivery Orientation , Personal Competencies, Action and Outcome Orientation , Resilience , Ethics and Accountability.



MERA FONG CITY LOCAL MUNICIPALITY

Merafong City Local Municipality hereby invites applications from suitable qualified and experienced candidates for appointment to the following position:

POSITION	: SUPERINTENDENT DISTRIBUTION/MAINTENANCE
SECTION	: OPERATIONS AND MAINTENANCE
REFERENCE	: SDM9/05/26
REMUNERATION	: In accordance with Job Level 6 Of Merafong City Local Municipality (R 452 056.66 – R 473 563.76 – R 496 150.28 <i>Per Annum, Excluding Benefits</i>)

REQUIREMENTS: Grade 12 or equivalent Technical qualification (N4 plus qualified artisan – Electrical Trade Test Certificate is preferred) , Computer Literacy; MS Office, 3 - 5 years relevant experience required A valid driver's license.

KEY RESPONSIBILITIES: Developing site electrical procedures, providing technical guidance for wiring systems, overseeing an electrical system operation from start to finish, ensuring applications meet regulation standards, and providing technical support to various personnel. Installing, maintaining and repairing power lines to ensure homes and businesses are connected to the national grid. Assembling or removing component parts. Configuring electrical systems. Ensuring technical equipment is in good working order. Inspecting cables and regularly testing equipment. Installing and dismantling equipment, such as transmission cables. Recognising and diagnosing electrical faults. Switching operations. Working outdoors in all weather and at height.

POSITION : SUPERINTENDENT CONSTRUCTION

SECTION : OPERATIONS AND MAINTENANCE

REFERENCE : SED10/05/26

REMUNERATION : In accordance with Job Level 6 Of Merafong City Local Municipality
(R 452 056.66 – R 473 563.76 – R 496 150.28 *Per Annum, Excluding Benefits*)

REQUIREMENTS: Minimum Grade 12 or Technical qualification (N4 plus qualified artisan – Electrical Trade Test Certificate is preferred) , Computer Literacy; MS Office, Trade Tested Artisan Electrician , 3-5 years relevant experience required , A valid driver's license.

RESPONSIBILITIES: Supervising the maintenance of electrical network systems, metering services, LV/MV and HV metering equipment. Supervising the construction and installation of new or upgrade metering electrical networks, substations, transformers, distribution and metering panels. Inspecting the electrical conditions of installations for planned maintenance. Random inspections of work where contractors and staff have been working and also ensure that all safety procedures have been followed. Determining what future work is required in order to ensure properly maintained Council metering networks. Responsible for revenue enhancement and energy losses. Liaise other with supply authority, local customers, other departments and public as required. Responsible for the control and safe execution of all HV systems switching operations in accordance with switching and operating regulations.

POSITION : **ELECTRICIAN X8**

SECTION : **OPERATIONS AND MAINTENANCE**

REFERENCE : **ELE11/05/26**

REMUNERATION : In accordance with Job Level 8 Of Merafong City Local Municipality ((R 336 118.59 – R 353 172.38 – R 371 124.61 - R 389 968.79 *Per Annum, Excluding Benefits*)

REQUIREMENTS: Grade 12 • N2 certificate in Electrical , Electrical Engineering Qualification or equivalent • 2 years related Electrical Distribution experience • Valid Trade Test Certificate • Valid Driver's License Code • Should be able to work standby and overtime when requested • Good customer relations • Interpersonal and people management skills.

RESPONSIBILITIES: Extend and upgrades the electrical reticulation network • Maintains and repairs cubicles and boxes housing electrical consumption meters • Maintains constructs and repairs all street and area lighting • Assist the Technician with electrical high voltage testing • Maintenance of Sub-stations • Ground of sub-stations inspection.

POSITION : **BOILERMAKER**

SECTION : **OPERATIONS AND MAINTENANCE**

VACANCY : **X3**

REFERENCE : **B12/05/26**

REMUNERATION : In accordance with Job Level 8 Of Merafong City Local Municipality ((R 336 118.59 – R 353 172.38 – R 371 124.61 - R 389 968.79 *Per Annum, Excluding Benefits*)

REQUIREMENTS: Grade 12 or equivalent technical qualification • A minimum of 3- 5 years' experience as a Boilermaker within a heavy engineering or manufacturing environment. • Boilermaker Trade Test Certificate . • Experience within the pulp and paper manufacturing industry will be an advantage. • SAP knowledge will be advantageous. • Working knowledge of MS Office (Word, Excel, Outlook) will be advantageous. • Valid driver's license • Must be physically fit. • Proficiency in welding (ARC, CO2, TIG), fabrication, and structural steelwork. •

RESPONSIBILITIES: Performing specialised boiler making and maintenance duties on plant and equipment. • Conducting technical diagnostic activities, including testing, inspecting, troubleshooting, fault finding, measuring, checking, and recording results to: • Reduce equipment downtime • Minimise breakdowns • Improve plant and equipment availability • Executing periodic prescribed audits and inspections related to all boiler making aspects to minimise the risk of equipment failure. • Operating and executing all tasks safely and in strict compliance with operating procedures, safety standards, and company policies. • Performing preventative maintenance activities on plant and equipment to support operational continuity and reliability. • Fabricate, install, and repair steel structures, pipes, and machinery. • Conduct diagnostic activities, including testing, inspecting, and troubleshooting faults. • Read, interpret, and work from technical drawings and schematics. • Ensure structural maintenance of municipal infrastructure (water tankers, machinery). • Adhere strictly to safety regulations, including working at heights or in confined spaces.

POSITION : LV OFFICIAL

SECTION : OPERATIONS AND MAINTENANCE

REFERENCE : ELE13/05/26

REMUNERATION : In accordance with Job Level 10 - 9 Of Merafong City Local Municipality ((R 242.587.53 – R 251 958.05 – R 261 830.97 - R 273 319.74 – R 279 383.45 R 291 995.88 – R 304 722.40 R 318 518.61 *Per Annum, Excluding Benefits*

REQUIREMENTS: Grade 11 or National Certificate in Electrical Engineering N2 • Valid Code 10 Drivers License with PDP • 1-2 years' electrical distribution experience within local government • Capability to grasp and process technical information • Must be prepared to work irregular hours and overtime when necessary • Must be able to work under pressure • Good communication skills • Must be able to multi-task • Must be prepared to work in all conditions, i.e. weather and environment.

RESPONSIBILITIES: Inspections/Condition Monitoring • Visiting various sites/locations and assessing the conditions of components, installations and connectivity • Conducting specific tests to establish functionality and recording outcomes • Checking the condition of structures (poles, cross ways, etc.) and assessing compliance with specific safety and security requirements (protective covers housing live conductors, sub-station sites, etc.) • Completing inspection schedules detailing conditions and/or repair requirements, including specific priorities requiring immediate attention and forwarding to the immediate Supervisor •

Construction and Installation • Receiving instruction from the immediate Superior on the layout and specific work sequences and communicating with support personnel on materials, equipment requirements and preparatory activities • Operating hand held equipment (jack-hammer, etc.) to cut through concrete/tarred surfaces) • Laying cables and positioning supporting structures (poles) and cleaning and tinning of conductors, binding and strapping, tripping of individual conductors • Attending to the erection and installation sequences of poles, cross waves, stays, lines, aerial transformers, switchgear, etc. using hand held power tools to drill and mount junction boxes, brackets, cable trays, racks, etc. and tighten screws and bolts • Terminating cables, wires, etc. to junction boxes, connecting blocks and/or terminals including soldering, fitting of lugs and harnessing wires • Maintenance and Repair • Conducting visual inspections of supporting structures, lines and cables and reporting defects to the immediate superior

POSITION : ARTISAN ASSISTANT

SECTION : OPERATIONS AND MAINTENANCE

VACANCY : X8

REFERENCE : AA14/05/26

REMUNERATION : In accordance with Job Level 11 - 10 Of Merafong City Local Municipality (R 216 741.97 – R 220 523.10 – R 224 359.14 – R 231 976.32 – R 239 994.23 – R 242 857.53 - R 251 958.05 – R 261 830.97 – R 273 319.74 Per Annum, Excluding Benefits)

REQUIREMENTS: Grade 11 • or National Certificate in Electrical Engineering N2/3 Trade Test Certificate • Valid code 08 driver's license • 1-2 years Electrical Distribution experience • Must be prepared to work irregular hours and overtime when necessary • Must be able to work under pressure • Good communication skills • Must be able to multi-task • Must be prepared to work in all conditions, ie weather and environment.

RESPONSIBILITIES: Construction and Installation -: Receiving instruction from the immediate supervisor on the layout and the execution of specific work sequenced • Operating hand held equipment (jack-hammer, etc.) to cut through concrete/ tarred surfaces • Laying cables and positioning supporting structure (poles) and cleaning and tinning of conductors, binding and strapping, stripping of individual conductors • Attending to the erection and installation sequences of poles, cross waves, stays, lines aerial transformers, switchgear, etc., using hand held power tools to drill and mount junction boxes, brackets, cables trays, racks, etc. and tighten screws and bolts

Tools and Equipment storage/care :-• Removing and washing off debris from tools and equipment • Placing and stacking tools/equipment in the vehicle, observing sequences and procedures supporting safe transit • Physically loading materials and other products and/or holding and guiding plant/equipment during the hosting and placement • Removing debris/ rubble, etc. and cleaning worksites.

POSITION : **TEAM LEADER**

SECTION : **OPERATIONS AND MAINTENANCE**

REFERENCE : **ELE15/05/26**

REMUNERATION : In accordance with Job Level 11- 10 Of Merafong City Local Municipality R 216 741.97 – R 220 523.10 – R 224 359.14 – R 231 976.32 – R 239 994.23 – R 242 857.53 - R 251 958.05 – R 261 830.97 – R 273 319.74 *Per Annum, Excluding Benefits*

REQUIREMENTS: Grade 12 or N2 Technical qualification in Electrical Engineering . Trade Test Certificate :. Valid Drivers License (Code 10) with PDP. 1 - 2 years experience required or more. Computer Literacy: MS Word

RESPONSIBILITIES: Directly responsible and shall report to and under supervisor of Distribution. Supervising the general workers team on their duties. Responsible for the safety aspect of the work to be done. Barricading all trenches and holed dug with chevron. Inspecting all trenches and holes daily until they have been filled up. Direct in using safety equipment correctly. Reporting any unsafe handling/situation to the electrician/superintendent. Keeping tools and equipment which he uses to work with clean and safe condition. Ensuring that the area where employee work is kept clean and tidy. Ensuring that all lawful commands are carried out punctually. Ensuring that council vehicle (electrical) are kept tidy and clean. Ensuring that safety receive priority at all times . Responsible for the transporting of General Workers. Working after hours when required.

COMPTENCIES: Core professional competencies, Problem Solving, Oral Communication , Planning and Organising , Written Communication , Decision Making , Ethics and Professionalism , Functional Competencies, Working Place Safety, Discipline Specific Skills, Task Management, Use of Process Specific Technology/Equipment , Quality Orientation , People Management , Public Service Orientation Competencies: Interpersonal Relationships. Communication. Service Delivery Orientation. Personal Competencies: Action and Outcome Orientation. Resilience . Change Readiness . Cognitive Ability. Learning Orientation.



MERA FONG CITY LOCAL MUNICIPALITY

Merafong City Local Municipality hereby invites applications from suitable qualified and experienced candidates for appointment to the following position:

DEPARTMENT: ENERGY

INTERNAL AND EXTERNAL JOB POSTING

POSITION : ASSISTANT MANAGER SOLID WASTE

SECTION : SOLID WASTE

REFERENCE :AMSW16/05/26

REMUNERATION : REMUNERATION : In accordance with Job Level 4 Of Merafong City Local Municipality ((R 574 506.63 – R 5888 939.51 – R 603 731.12 *Per Annum, Excluding Benefits*)

REQUIREMENTS: Grade 12 plus a relevant National Diploma/Degree in Waste Management, Environmental Management or related field (NQF Level 6/7). Minimum 5 years relevant experience of which at least 3 years must be at supervisory level. Computer literacy, report writing skills and a valid Code B driver's license. Sound knowledge of municipal waste management operations, landfill management, refuse removal services, environmental legislation, project management, occupational health and safety standards, budgeting and staff supervision. Knowledge of the Municipal Systems Act, Waste Act and other applicable local government legislation will be an added advantage.

KEY RESPONSIBILITIES: Assist in the management and coordination of solid waste operations, refuse removal, landfill site management, street cleaning and illegal dumping programmes. Monitor operational performance and ensure compliance with municipal policies, environmental legislation and occupational health and safety standards. Supervise employees, contractors and fleet operations. Prepare operational reports, manage resources efficiently, attend to public complaints and support implementation of integrated waste management strategies and service delivery improvement initiatives.

CORE COMPETENCIES: Strategic planning and organising, people management, communication and interpersonal skills, leadership, conflict management, analytical thinking, problem solving, financial management, customer care, report writing, project coordination, ethics, accountability and service delivery orientation.

POSITION : SUPERINTENDENT REFUSE REMOVAL

SECTION : SOLID WASTE

VACANCY : X2

REFERENCE : SRR17/05/26

REMUNERATION : In accordance with Job Level 6 Of Merafong City Local Municipality
(R 452 056.66 – R 473 563.76 – R 496 150.28 *Per Annum, Excluding Benefits*)

REQUIREMENTS: Grade 12 plus relevant technical qualification. Minimum 3–5 years relevant experience in waste management/refuse removal operations with supervisory experience. Computer literacy and a valid driver's license. Knowledge of waste collection systems, fleet supervision, route planning, occupational health and safety regulations and municipal service delivery standards.

KEY RESPONSIBILITIES: Supervise refuse removal teams and daily waste collection activities. Coordinate vehicle and equipment usage, monitor attendance and productivity, ensure adherence to occupational health and safety standards, manage operational schedules, attend to service delivery complaints and maintain accurate operational records and reports.

CORE COMPETENCIES: Supervisory and leadership skills, planning and organising, communication skills, teamwork, conflict resolution, problem solving, time management, accountability, service delivery orientation and occupational health and safety awareness.

POSITION : SUPERVISOR: STREET CLEANING AND ILLEGAL DUMPING

SECTION : SOLID WASTE

VACANCY : X2

REFERENCE :SSCID18/05/26

REMUNERATION : In accordance with Job Level 7 Of Merafong City Local Municipality
(R 399 738.29 – R 420 088.45 – R 441 492.15 *Per Annum, Excluding Benefits*)

REQUIREMENTS: Grade 12 with relevant experience in street cleaning, waste management or environmental services. Supervisory experience will be an added advantage. Computer literacy and valid Code B driver's license. Knowledge of municipal cleaning programmes, environmental health practices and public service delivery standards.

KEY RESPONSIBILITIES: Coordinate and supervise street cleaning and illegal dumping operations, allocate duties to employees, monitor cleaning schedules and ensure proper utilisation of equipment and resources. Investigate illegal dumping complaints, compile operational reports and ensure compliance with environmental and occupational health and safety regulations.

CORE COMPETENCIES: Leadership and supervisory skills, communication, planning and organising, problem solving, public relations, teamwork, accountability, attention to detail and service delivery orientation.

POSITION : SUPERVISOR: LANDFILL SITE

SECTION : SOLID WASTE

REFERENCE :SSCID19/05/26

REMUNERATION : In accordance with Job Level 7 Of Merafong City Local Municipality
(R 399 738.29 – R 420 088.45 – R 441 492.15 *Per Annum, Excluding Benefits*)

REQUIREMENTS: Grade 12 plus relevant qualification in Waste Management/Environmental Management. Minimum 3 years relevant landfill or waste operations experience. Knowledge of landfill regulations, environmental compliance, waste disposal procedures and occupational health and safety practices. Valid Code B driver's license.

KEY RESPONSIBILITIES: Supervise daily landfill operations and access control procedures. Ensure compliance with environmental legislation, permit conditions and health and safety standards. Monitor waste disposal activities, maintain landfill records, supervise employees and equipment operations and ensure proper maintenance of the landfill site.

CORE COMPETENCIES: Supervisory skills, leadership, communication, problem solving, environmental awareness, planning and organising, report writing, teamwork, accountability and service delivery orientation.

POSITION	: OFFICE ADMINISTRATOR
SECTION	: SOLID WASTE MANAGEMENT
REFERENCE	: OA20/05/2026
REMUNERATION	: In accordance with Job Level 9 - 8 Of Merafong City Local Municipality (R 279 382.46 – R 291 995.88 – R 304 722.40 – R 318 518.61 – R 336 118.59 – R 353 172.38 – R 371 124.61 – R 389 968.79 Per Annum, excluding benefits)

REQUIREMENTS: Grade 12 plus a relevant secretarial/administration qualification. Minimum 2–3 years administrative experience. Computer literacy (MS Office), excellent communication and organisational skills. Knowledge of office administration, filing systems, report preparation and municipal administrative procedures.

KEY RESPONSIBILITIES: Provide administrative and secretarial support to the Solid Waste Department. Manage correspondence, prepare reports, coordinate meetings, maintain filing systems, receive telephone calls, arrange appointments and assist with general office administration and records management.

CORE COMPETENCIES: Communication and interpersonal skills, administration and organisational skills, time management, customer care, computer literacy, attention to detail, confidentiality, professionalism and ability to work under pressure.