# MERAFONG CITY LOCAL MUNICIPALITY

03 HALITE, CARLETONVILLE, 2499 - TEL (018) 788 9500
For Bid Document Enquiry: Babalwa Tsotso 018 788 9697
E-Mail: btsotso@merafong.gov.za


## Bid Notice

| BID NO. | DESCRIPTION | FUCTIONALITY | DOCUMENT AVAILABILITY | CLOSING DATE | ENQUIRIES |
|---|---|---|---|---|---|
| F(FR) 10/11/2627 | Appointment of a service provider for the administration, maintenance and management of the municipal asset register for a period of three years | Minimum of 70/100 to proceed to next evaluation stage | 12 November 2026 | 11/12/2026 @ 10H00 @ SCM Unit | Mr. R Pillay<br>018 788 9500 |

Bids are hereby invited based on the above-mentioned information

**Bid documents will be available for the non-refundable fee of R 1 486.09 vat inclusive (proof of payment must be attached with the returnable document) on weekdays from 07:30 until 15:30, at Merafong Local Municipality at SCM offices situated on the corner of 3 Halite and Gold Street, Carletonville, 2499 and bid documents will also be made available for the same document fee electronically on etenders portal and the Merafong City Local Municipality website.**

**Merafong City LM Banking Details- Nedbank Current Account No: 1454087331**

Bids are to be completed in accordance with the conditions contained in the bid documents and must be placed in a sealed envelope and externally endorsed:

**Relevant Bid number: Relevant Bid description.**

Bids must be deposited in Bid Box 1, situated at the Revenue Section, Cnr Halite and Gold Street, Carletonville and is open between 07h30 and 16h00. Bids will be opened immediately thereafter, in public.

**BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:**

1. Companies must be registered on the CSD database and submit a CSD report, link: www.csd.gov.za
2. Attach municipal account for rates and taxes of both company and directors appearing in CK not owing for more than 90 days, or if the municipal account is not on your names, please submit copy of Lease Agreement with proof of payment for 3 months from the Bank (No statements). If operating the business from the residential premises an affidavit is required.
3. Certified copies of Identity Documents (ID's) for all shareholders/owner(s)/partners registered on the CK forms.
4. Copies of Company Registration documents (CK 1) must be submitted.

5. **NB: EVALUATION OF THE BID**: The evaluation of proposal/bids will be conducted in the following stages, - compliance requirements and second stage will be assessment on functionality.
6. 80/20 Preference point scoring system will apply, where 80 points will be allocated for price only and 20 specific goals points scored.
7. Attach receipt as proof of purchase of the bid document and ensure that the receipt is secured in the document.
8. Bidders must disclose any family or business relationships with government officials, failure to do so will lead to disqualification.
9. Bidders must disclose any other ownership by directors, shareholders of the bidding company of they have any interest in any other related companies. Failure to do so will lead to disqualification.
10. This bid will have no briefing session.

**TERMS AND CONDITIONS:**

- Failure to comply with these conditions will result in immediate disqualification of your bid.
- The Merafong Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid or to withdraw.
- Bids which are late, incomplete, unsigned, completed in pencil, use of correction pen/tippex, submitted by facsimile or electronically, will not be accepted.
- Bids submitted are to hold good for a period of 90 working days.
- Bids must only be submitted on the documentation provided by the Merafong Local Municipality; (original bid documents)

**D.D. Mabuza**
**Municipal Manager**
**Merafong City Local Municipality**